

CITY OF WATERTOWN, NEW YORK

AGENDA

Monday, October 16, 2017

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, October 16, 2017, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Approving License Agreement,
Guilfoyle Ambulance Service, Inc.
- Resolution No. 2 - Approving Riverwalk Parking Lease Agreement,
Guilfoyle Ambulance Service, Inc.
- Resolution No. 3 - Authorizing the City of Watertown to Accept Real Property
Obtained by the State of New York Relative to the Western
Boulevard Project, PIN 7830.02
- Resolution No. 4 - Accepting Bid for Disc Pumps, Wastewater Treatment
Plant
- Resolution No. 5 - Accepting Bid for Thompson Park Retaining Wall Repair
Project
- Resolution No. 6 - Authorizing the Sale of Surplus 2000 Ford Ranger,
Water Department
- Resolution No. 7 - Approving Extension of Administrative Services
Agreement By and Between POMCO and the City of
Watertown Self-Funded Health Insurance Program

- Resolution No. 8 - Approving Extension of Service Agreement By and Between ProAct and the City of Watertown Self-Funded Health Insurance Program
- Resolution No. 9 - Approving Renewal of Dental/Vision Coverage, Relph Benefit Advisors
- Resolution No. 10 - Approving Plan Service Agreement Extension for Administration of Section 125 Plan, Benefit Services Group
- Resolution No. 11 - Approving the Funding Approval/Agreement for the Fiscal Year 2017 Community Development Block Grant Program
- Resolution No. 12 - Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts
- Resolution No. 13 - Readopting Fiscal Year 2017-18 General Fund Budget and Fiscal Year 2017-18 through 2021-22 Capital Fund Budget
- Resolution No. 14 - Accepting Bid for Screenings Equipment Improvement Project, Waste Water Treatment Plant, Henderson Brothers Contracting, Inc.
- Resolution No. 15 - Accepting Bid for Screenings Equipment Improvement Project, Waste Water Treatment Plant, S&L Electric
- Resolution No. 16 - Approving Conduit License Agreement for Charter Communications

ORDINANCES

- Ordinance No. 1 - An Ordinance Amending the Ordinance Dated April 17, 2017, Authorizing the Issuance of \$900,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Replacement of Bar Screens at the City's Wastewater Treatment Plant, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount of bonds Authorized to \$1,100,000

LOCAL LAW

PUBLIC HEARING

OLD BUSINESS

STAFF REPORTS

1. SPCA Property on Eastern Boulevard
2. Tax Sale Certificate Assignment Request – 262 Moulton Street

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

ADJOURNMENT

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
NOVEMBER 6, 2017.**

Res Nos. 1 and 2

October 11, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: License Agreement, Guilfoyle Ambulance Service, Inc
Riverwalk Parking Lot Agreement, Guilfoyle Ambulance Service, Inc.

Attached for City Council consideration are two agreements with Guilfoyle Ambulance Service, Inc. The first is a License Agreement between the City of Watertown and Guilfoyle Ambulance Service, Inc. which grants Guilfoyle the right to place a base station radio and antenna at the Thompson Park water tower. The City has had a License Agreement with Guilfoyle to use this facility since the mid-1990s.

Water Superintendent Vicky Murphy supports the City entering into this License Agreement. The term of this Agreement is for five (5) years beginning October 2017 and ending October 2022. The License may be renewed at the expiration of the original term for an additional five (5) year term, at the option of the parties. Under its terms, the City has the right to revoke this License at any time.

The second Agreement provides the City with parking at Veteran's Memorial Riverwalk. Guilfoyle owns property adjacent to the Riverwalk, which the City has leased since the Riverwalk was constructed. The term of this License Agreement is for five (5) years beginning October 2017 and ending October 2022. The License may be renewed at the expiration of the original term for an additional five (5) year term, at the option of the parties.

Attached for Council consideration are two resolutions approving these agreements.

RESOLUTION

Page 1 of 1

Approving License Agreement, Guilfoyle Ambulance Service, Inc.

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.
Total

YEA	NAY

Introduced by

WHEREAS the City owns a facility known as the Thompson Park Water Tank located in the City of Watertown (referred to herein as the "Park"), and

WHEREAS Guilfoyle desires to place a radio antenna at the Thompson Park Water Tank and the City is willing to grant a License for the same to Guilfoyle, and

WHEREAS Guilfoyle Ambulance Service, Inc. provides a service that promotes the health, safety and welfare of the citizens of the City of Watertown,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves the License Agreement between the City of Watertown and Guilfoyle Ambulance Service, Inc., a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by

LICENSE AGREEMENT

This Revocable License Agreement (referred to herein as "License") is being made and is intended to be effective as of October, 3, 2017, between the City of Watertown with its principal office located at 245 Washington Street, Watertown, NY 13601 (referred to herein as "City"), and the Guilfoyle Ambulance Service, Inc., with its principal office located at 438 Newell Street, Watertown, NY 13601 (referred to herein as "Guilfoyle").

INTRODUCTION

WHEREAS the City owns a facility known as the Thompson Park Water Tank located in the City of Watertown, County of Jefferson, State of New York (referred to herein as the "Park"); and

WHEREAS, the Guilfoyle desires to place a radio antenna at the Thompson Park Water Tank and the City is willing to grant a license for the same to Guilfoyle upon the terms and conditions set forth herein

NOW, THEREFORE, in consideration of the mutual covenants and agreement stated herein, the City and Guilfoyle agree as follows:

AGREEMENT

Section 1. Premises and Services.

- 1.1 The City grants to Guilfoyle a license to place a base station radio and antenna at the Thompson Park water tower.
- 1.2 The location and placement of the base station radio and antenna will be at the City's discretion.
- 1.3 Guilfoyle covenants at the expiration or other termination of the License to remove its property and effects from the City's premises and to surrender all keys and locks in as good a condition as received by Tenant.

Section 2. Term.

- 2.1 The term of this License shall be for five (5) years beginning October 2017 through October 2022, unless revoked sooner by the City. This license may be renewed at the expiration of the original term for an additional five (5) year term, at the option of the parties.

Section 3. License Fee

3.1 Guilfoyle shall make annual License fee payments to the City of Watertown in the amount of \$1,500. Payment is due, in advance, on October 1st of each year. The initial payment of \$1,500 is due within 30 days upon the signing of this License agreement.

Section 4. Utilities

4.1 The City shall be responsible for all electrical expenses associated with this license.

Section 5. Repairs and Maintenance.

5.1 Guilfoyle shall be responsible for maintenance and repair of the equipment placed on the City's property.

Section 6. Assignment

6.1 Guilfoyle may not assign or transfer this License in whole or in part, recognizing that it is personal to Guilfoyle, and the City may refuse assignment at its sole discretion.

Section 7 City's Right of Inspection

7.1 The City or its authorized representatives shall have the right to inspect Guilfoyle's equipment placed pursuant to this License.

Section 8. Damage to Premises by Fire.

8.1 If the City's premises are materially damaged by fire or other casualty, the City may either repair the damage subject to the limits of insurance coverage or revoke this License as provided for herein.

Section 9. Insurance and Indemnification.

9.1 During the term of this License, Guilfoyle shall, at its own cost and expense, maintain and provide general public liability insurance for the benefit and protection of both parties under this License, specifically naming in said policy the City as an additional insured thereunder for \$1,000,000. The public liability policy or certificate thereof shall be delivered to the City, together with proof of the payment of the annual premium or premiums, upon the signing of this License. Guilfoyle shall deliver to the City renewals of such public liability insurance policy, with proof of payment of the premium within twenty (20) days before its expiration date during the term of this License.

9.2 The City reserves the right to increase the required amount of insurance in a commercially reasonable manner, from time to time, during the term of this License upon written notice to Guilfoyle.

9.3 Guilfoyle hereby indemnifies and holds the City harmless of and from any and all liability or claims for injuries to persons or property caused by Guilfoyle's operation under this License. This indemnification shall survive the termination or expiration of the term of this License.

Section 10. Governing Law.

10.1 This License shall be construed and enforced in accordance with the laws of the State of New York.

Section 11. Entire Agreement.

11.1 This License contains the entire agreement between the parties.

Section 12 General.

12.1 The City represents and warrants that it has the right to grant this License, that it has full power and authority to enter into this License Agreement, that all necessary approvals have been obtained or waived and that this License does not violate any agreement, law or rule binding upon the City.

Section 13. Notices.

13.1 All notices required to be given under this License shall be in writing and shall be deemed to have been duly given on the date mailed if sent by certified mail, return receipt requested to:

To City: City Manager
245 Washington Street
Watertown, NY 13601

To Guilfoyle: Guilfoyle Ambulance Service, Inc.
438 Newell Street
Watertown, NY 13601

A party may change the address to which notices are to be sent by written notice actually received by the other party.

IN WITNESS WHEREOF, City and Guilfoyle have caused this License to be executed by authorized agents to be effective as of the date first above written.

CITY OF WATERTOWN, NEW YORK

By: _____
Sharon Addison, City Manager

GUILFOYLE AMBULANCE SERVICE, INC

By: _____
Bruce G. Wright, CEO

STATE OF NEW YORK)
) ss:
COUNTY OF JEFFERSON)

On this ____ day of _____, 2017, before me, the undersigned, personally appeared Sharon Addison, known to me to be the City Manager of the City of Watertown, New York, and whose name is subscribed to the within instrument and acknowledged that he executed the same on behalf of the City of Watertown, New York.

Notary Public

STATE OF NEW YORK)
) ss:
COUNTY OF JEFFERSON)

On this ____ day of _____, 2017, before me, the undersigned, personally appeared Bruce G. Wright, known to me to be the CEO of Guilfoyle Ambulance, Service, Inc., and whose name is subscribed to the within instrument and acknowledged that she executed the same on behalf of Guilfoyle Ambulance Service, Inc.

Notary Public

RESOLUTION

Page 1 of 1

Approving Riverwalk Parking Lease Agreement, Guilfoyle Ambulance Service, Inc.

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

YEA	NAY

Introduced by

Total

WHEREAS the City is a municipal corporation organized under the laws of the State of New York and as such owns a recreational facility known as Veterans’ Memorial Riverwalk, and

WHEREAS the City desires to promote activity at the Riverwalk for the valid public purpose of the benefit, recreation, entertainment, amusement, convenience and welfare of the people of the City by increasing parking availability at the Riverwalk, and

WHEREAS Guilfoyle Ambulance Service, Inc. owns property adjacent to the Riverwalk which it desires to make available for parking at the Riverwalk through a Lease,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves the Riverwalk Parking Lease Agreement between the City of Watertown and Guilfoyle Ambulance Service, Inc., a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by

**RIVERWALK PARKING LEASE AGREEMENT
BETWEEN THE CITY OF WATERTOWN, NEW YORK
AND
GUILFOYLE AMBULANCE SERVICE, INC.**

LEASE

THIS LEASE is being made and is intended to be effective as of October, 3, 2017 between the CITY OF WATERTOWN, NEW YORK, with its principal offices located at 245 Washington Street, Watertown, New York 13601 ("City") and GUILFOYLE AMBULANCE SERVICE, INC., with its principal offices located at 438 Newell Street, Watertown, New York 13601 ("Guilfoyle").

INTRODUCTION

WHEREAS the City is a municipal corporation organized under the laws of the State of New York and as such owns a recreational facility known as Veterans' Memorial Riverwalk ("Riverwalk") within the City of Watertown, and

WHEREAS the City desires to promote increased activity at the Riverwalk for the valid public purpose of the benefit, recreation, entertainment, amusement, convenience and welfare of the people of the City by increasing parking availability at the Riverwalk, and

WHEREAS Guilfoyle owns property adjacent to the Riverwalk which it desires to make available for parking at the Riverwalk through a Lease.

NOW THEREFORE in consideration of mutual covenants and agreements as stated herein, the City and Guilfoyle agree as follows:

AGREEMENT

SECTION I. TERM OF LEASE

The term of this Lease Agreement shall be for a period of five (5) years beginning October 2017 through October 2022. The Lease may be renewed and extended at the expiration of the lease period for an additional five (5) year term at the option of the parties.

SECTION II. PREMISES LEASED.

Guilfoyle agrees to lease to the City the premises described as Parcels "A" and "B" in Exhibit A.

SECTION III. IMPROVEMENTS.

The City may construct, at its own expense, improved parking, pedestrian and vehicular barriers and landscaping upon the leased premises at its sole expense. Any improvements made by the City shall become the property of Guilfoyle at the end of the lease period.

SECTION IV. NON-ASSIGNABILITY AND NON-EXCLUSIVITY.

The City and Guilfoyle agree that it is the purpose of this Agreement to contract for the City's use and possession of the premises leased and that this is an agreement for the privilege of the City to use the premises leased for the purpose of advancing the public benefit, recreation, entertainment, amusement, convenience and welfare of the people of the City in the Riverwalk.

This Lease Agreement may not be assigned by the City to any person or entity without the prior written consent of Guilfoyle's Chief Executive Officer, and Guilfoyle agrees not to unreasonably or arbitrarily withhold consent.

SECTION V. COMPENSATION (RENT).

As compensation for the use of the premises the City shall make annual Lease payments to Guilfoyle in the amount of \$1,500. Payment is due, in advance, on October 1st of each year. The initial payment of \$1,500 is due within 30 days upon the signing of this Lease agreement.

SECTION VI. MAINTENANCE.

The City, at its own expense, will maintain the leased premises in good repair throughout the leased period. The City shall be responsible for snow removal of the leased premises.

SECTION VII. HOLD HARMLESS.

The City agrees to indemnify and save harmless against and for any and all claims and damages, costs and expenses, including reasonable attorney's fees arising from any liability or claim of liability, injury or damages to persons or property sustained by any person or entity by reason of the City's operation, use, or resulting from any act or omission of the City of any of its officers, agents or employees.

SECTION VIII. VENUE AND APPLICABLE LAW.

The City and Guilfoyle agree that the venue of any legal action arising from a claim of breach of this Lease is in the Supreme Court, State of New York, in and for the County of Jefferson.

This Agreement shall be construed in accordance with the laws of the State of New York.

SECTION IX. NOTICE.

All notices required to be given under this Lease shall be in writing and delivered by registered or certified mail, return receipt requested to:

The City: City Manager
245 Washington Street
Watertown, New York 13601

Guilfoyle: Guilfoyle Ambulance Service, Inc.
438 Newell Street
Watertown, New York 13601

A party may change the address to which notices are to be sent by written notice actually received by the other party.

SECTION X. MODIFICATION OR CHANGE OF LEASE.

The only manner in which any of the provisions of this Lease can be changed or modified is by written agreement signed by both parties.

SECTION XI. SAVINGS CLAUSE.

If any part of this Lease is invalid or illegal, then only that part shall be void and have no effect. All other parts of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Guilfoyle will have caused this Lease to be executed by authorized agents to the effect as of _____, 2017.

CITY OF WATERTOWN, NEW YORK

By: _____
Sharon Addison, City Manager

GUILFOYLE AMBULANCE SERVICE,
INC.

By: _____
Bruce G. Wright, CEO

[illegible]

On this ____ day of _____, 2017, before me, the undersigned, personally appeared Sharon Addison, known to me to be the City Manager of the City of Watertown, New York, and whose name is subscribed to the within instrument and acknowledged that he executed the same on behalf of the City of Watertown, New York.

Notary Public

[illegible]

On this ____ day of _____, 2017, before me, the undersigned, personally appeared Bruce G. Wright, known to me to be the CEO of Guilfoyle Ambulance, Service, Inc., and whose name is subscribed to the within instrument and acknowledged that she executed the same on behalf of Guilfoyle Ambulance Service, Inc.

Notary Public

EXHIBIT "A"
SUGGESTED DESCRIPTION
PARCELS "A" AND "B"
TO BE LEASED BY THE CITY OF WATERTOWN FROM
GUILFOYLE AMBULANCE SERVICE, INC.

ALL THAT TRACT OR PARCEL OF LAND known as Parcel "A" and being situate in the City of Watertown, County of Jefferson, State of New York, and further described as follows:

BEGINNING at a $\frac{3}{4}$ " iron pipe set in concrete in the northerly margin of Newell Street (dormerly known as River Street), said iron pipe being situate S 42 deg.-39'-00" E a distance of 91.38 $\pm$ feet from an angle point in the northerly margin of Newell, said angle point being the first angle point easterly of the Court Street Bridge right-of-way;

THENCE N 42 deg.-37'-04" E, passing through a $\frac{3}{4}$ " iron pipe set near the top of bank at 79.12 $\pm$ feet and continuing on the same bearing a total distance of 114.12 $\pm$ feet to a point on the southerly shore waters' edge of the Black River;

THENCE southeasterly upriver and generally along the waters' edge as it winds and turns, about 180 $\pm$ feet (direct tie of S 32 deg.-47'-13" E a distance of 178.94 $\pm$ feet) to a point on the southerly shore of the Black River;

THENCE s 49 DEG.-21'-00" W along the common property line shared by P.N. 707105 and P.N. 707101, passing through a $\frac{3}{4}$ " iron pipe set at 48.0 $\pm$ feet and continuing on the same bearing a total distance of 88.12 $\pm$ feet to a railroad spike set (in the pavement) at the most southeasterly corner of P.N. 707105 owned by Guilfoyle Ambulance Service, Inc.;

THENCE N 42 deg.-39'-00" W along the northerly margin of Newell Street a distance of 163.39 $\pm$ feet to the point and place of beginning;

CONTAINING 17,075.99 square feet (0.392 acres) of land more or less.

SUBJECT to and including any and all rights or restrictions of record.

INTENDING to describe a four sided parcel of land known as Parcel "A", said parcel being an easterly portion of P.N. 707105 owned by Guilfoyle Ambulance Service, Inc. P.N. 707105 being the same parcel conveyed by Agway Petroleum Corporation to Guilfoyle Ambulance Service, Inc. by warranty deed dated July 15, 1982 and recorded in the Jefferson County Clerk's Office on July 20, 1982 in Liber 924 of Deeds at Pages 251-254.

ALSO, ALL THAT TRACT OR PARCEL OF LAND known as Parcel "B" and being situate in the City of Watertown, County of Jefferson, State of New York, and further described as follows:

BEGINNING at a railroad spike set in the southerly margin of Newell Street (formerly known as River Street), said railroad spike being situate S 42 deg.-39'-00" E a distance of 20.84± feet from an angle point in the southerly margin of Newell Street, said angle point being the first angle point easterly of the Court Street Bridge right-of-way;

THENCE S 42 deg.-39'-00" E along the southerly margin of Newell Street a distance of 71.20± feet to a point at the intersection of the southerly margin of Newell Street and the northerly margin of City Center Drive;

THENCE S 57 deg.-44'-00" W along the northerly margin of City Center Drive a distance of 23.94± feet to a point on the northerly margin of City Center Drive;

THENCE N 88 deg.-01'-00" W along the northerly margin of City Center Drive a distance of 23.55± feet to a point on the northerly margin of City Center Drive;

THENCE N 41 deg.-42'-30" W along the northerly margin of City Center Drive a distance of 44.60± feet to a point on the northerly margin of City Center Drive;

THENCE N 39 deg.-05'-16" E, passing through a ¾" iron pipe set in concrete at 23.51± feet and continuing on the same bearing a total distance of 39.99± feet to the point and place of beginning.

CONTAINING 2,473.96 square feet (0.057 acres) of land more or less.

SUBJECT and including any and all rights or restrictions of record.

INTENDING to describe a five sided parcel of land known as Parcel "B", said parcel being an easterly portion of P.N. 707208 owned by Guilfoyle Ambulance Service, Inc., P.N. 707208 being the same parcel conveyed by Agway Petroleum Corporation to Guilfoyle Ambulance Service, Inc. by warranty deed dated July 15, 1982 and recorded in the Jefferson County Clerk's Office on July 20, 1982 in Liber 924 of Deeds at Pages 251-254.

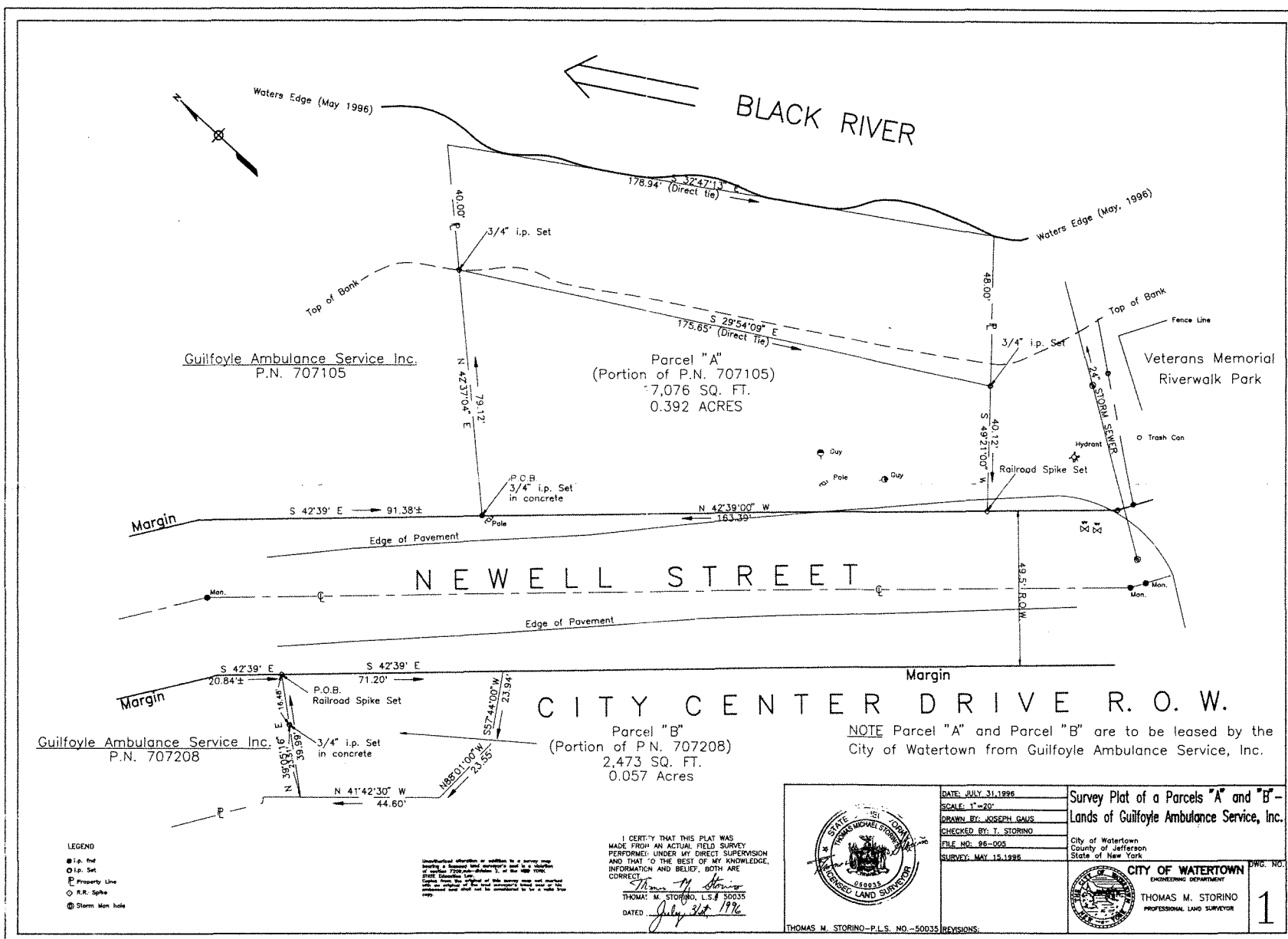
AS SURVEYED by Thomas M. Storino, L.L.S. on May 15, 1996 and shown on a map titled "SURVEY PLAT OF PARCELS "A" AND "B" – LANDS OF GUILFOYLE AMBULANCE SERVICE, INC." dated July 31, 1996, a copy of which is part of this instrument.

PARCELS "A" and "B" to be leased from Guilfoyle Ambulance Service, Inc. by the City of Watertown to be used for parking areas in conjunction with the Riverwalk Park.

The monumented margins referred to herein are those as monumented by the Department of Engineering of the City of Watertown, N.Y. The parcel numbers referred to herein are those as shown upon the Assessment Maps of said City which are on file in the City Engineer's Office, Room 305, Municipal Building, 245 Washington Street. The bearings used in this description are based on a map titled "Topographical and Survey Plat of a Portion of the land of Guilfoyle Ambulance Service, Inc." prepared by Patsy A. Storino, P.L S.

Thomas M. Storino, L.S. #50035
Licensed Land Surveyor
June 21, 1996

VL A & B Newell St
Guilfoyle Ambulance



Res No. 3

October 12, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Authorizing the City of Watertown to Accept the Real Property
Obtained by the State of New York Relative to the Western Boulevard
Project, PIN 7830.02

As stated in the attached report of Civil Engineer Thomas Maurer, New York State is ready to start the acquisition process for the Western Boulevard Project. The attached resolution accepts ownership of the property being acquired upon completion of the Project and authorizes the City Manager to enter into agreements in connection with the transfer of those parcels.

RESOLUTION

Page 1 of 1

Authorizing the City of Watertown to Accept Real Property Obtained by the State of New York Relative to the Western Boulevard Project, PIN 7830.02

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS, The City of Watertown has a project for the construction of a road to connect Western Boulevard and Gaffney Drive, and

WHEREAS this project requires acquisition of real property and the City of Watertown has requested the New York State Department of Transportation acquire the necessary lands from Parcels 8-40-109.000, 8-50-101.007, 8-50-101.008, 8-53-117.111, 8-53-117.112 and 8-53-117.113, as depicted on the attached map, and

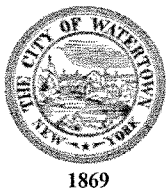
WHEREAS the City of Watertown owns and maintains Western Boulevard and Gaffney Drive,

WHEREAS the, the State of New York has requested that the City of Watertown agrees to accept the real property,

NOW THEREFORE BE IT RESOLVED that upon completion of the Western Boulevard Project, the City Council of the City of Watertown is hereby authorized to accept the real property acquired by the State of New York for the project, as described herein, and agrees to accept all responsibility, maintenance and jurisdiction of said property, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to enter into agreements or any other documents to carry out the intent of this Resolution.

Seconded by



CITY OF WATERTOWN
ENGINEERING DEPARTMENT
MEMORANDUM

DATE: 28 September 2017

TO: Sharon Addison, City Manager

FROM: Thomas Maurer, C.E. 2

SUBJECT: Western Blvd. Property Acquisition and Transfer

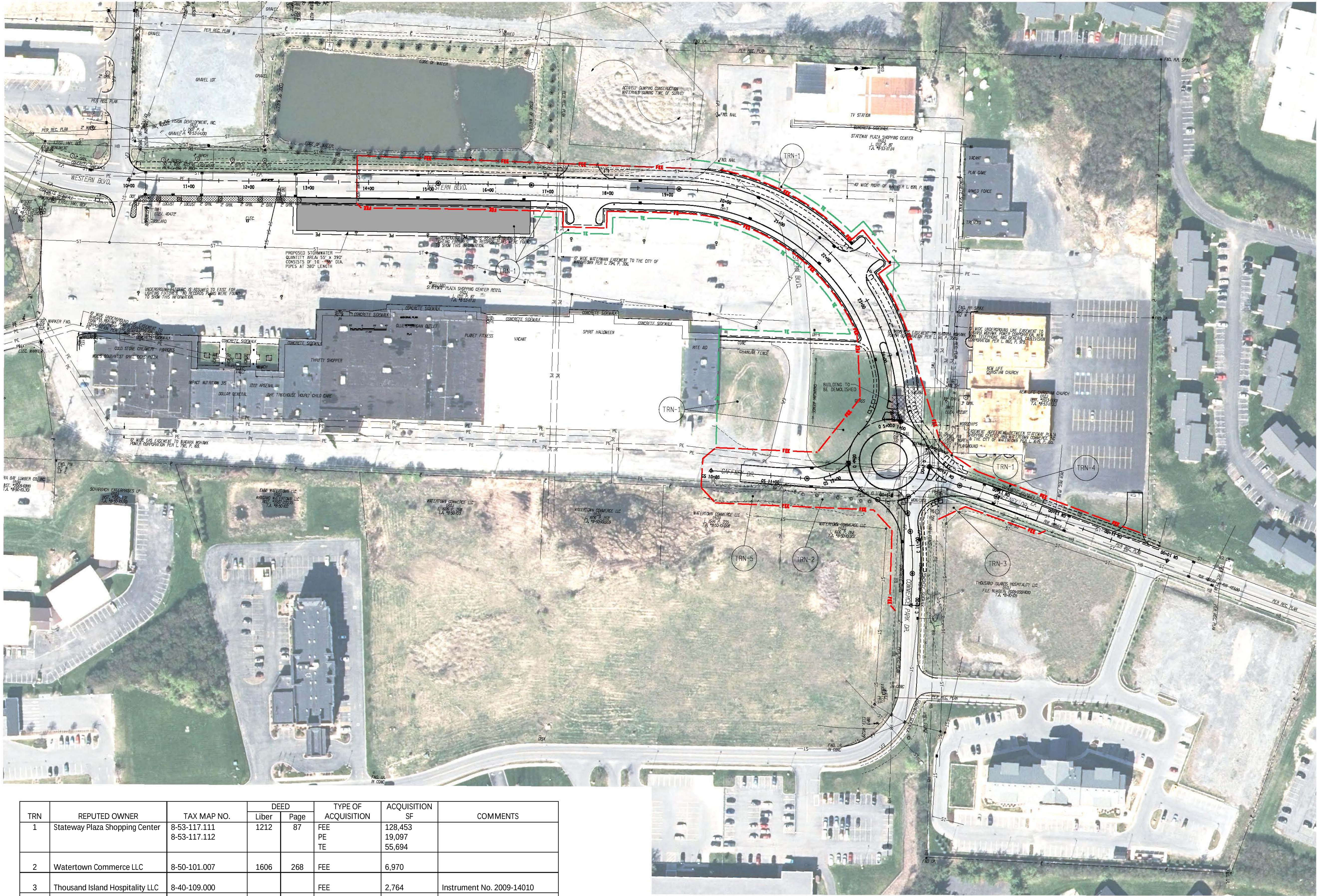
Attached is a copy of a Resolution and Map to accept ownership of property being acquired by New York State for the construction of Western Blvd.

Please present the Resolution to the City Council for consideration.

Cc:
Justin Wood



1 inch = 200 feet



TRN	REPUTED OWNER	TAX MAP NO.	DEED		TYPE OF ACQUISITION	ACQUISITION SF	COMMENTS
			Liber	Page			
1	Stateway Plaza Shopping Center	8-53-117.111 8-53-117.112	1212	87	FEE PE TE	128,453 19,097 55,694	
2	Watertown Commerce LLC	8-50-101.007	1606	268	FEE	6,970	
3	Thousand Island Hospitality LLC	8-40-109.000			FEE	2,764	Instrument No. 2009-14010
4	New Life Christian Church	8-53-117.113			FEE	2,482	Instrument No. 2013-19301
5	Watertown Commerce LLC	8-50-101.008	1544	335	FEE	3,130	

WESTERN BOULEVARD CONSTRUCTION

CITY OF WATERTOWN

JEFFERSON COUNTY

P.I.N. 7830.02 D035315

ABSTRACT REQUEST MAP

SCALE: AS SHOWN

DATE ISSUED: 10/2017

DRAWING ARM-1

Barion B&L Loguidice, D.P.C.

UNAUTHORIZED ALTERATION OR ADDITION TO THIS DRAWING IS A VIOLATION OF THE NEW YORK STATE EDUCATION LAW ARTICLE 145 SECTION 7208

THE CITY OF WATERTOWN, NEW YORK

NO. DATE BY REVISION

XX

Res No. 4

October 11, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Accepting Bid for Disc Pumps, Wastewater Treatment Plant

The City Purchasing Department has advertised and received sealed bids for four pumps for the Wastewater Treatment Plant. As stated in the attached report from Purchasing Manager Amy Pastuf, these replacement pumps will reduce electric consumption, replacement part supplies and contracted maintenance expenses.

Invitations to bid were also issued to eight (8) prospective bidders, as well as area plan room houses, with two (2) bids received and publicly opened and read in the City Purchasing Department on Wednesday, October 4, 2017, at 11:00 a.m.

City Purchasing Manager Amy Pastuf reviewed the bids received with Chief Operator Mark Crandall, and it is their recommendation that the City Council accept the bid received from Penn Valley Pump Company, Inc. as the lowest responsive bidder. Funding is contained in the Fiscal Year 2017-18 Sewer Fund Budget.

A Resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Accepting Bid for Disc Pumps,
Wastewater Treatment Plant

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for four pumps for the Wastewater Treatment Plant, and

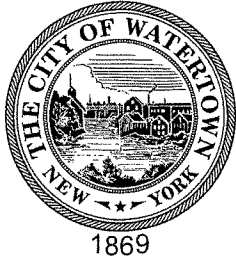
WHEREAS invitations to bid were also issued to eight (8) prospective bidders, as well as area plan room houses, with two (2) bids received and publicly opened and read in the City Purchasing Department on Wednesday, October 4, 2017, at 11:00 a.m., and

WHEREAS City Purchasing Manager Amy Pastuf reviewed the bids received with Chief Operator Mark Crandall, and it is their recommendation that the City Council accept the bid from Penn Valley Pump Company, Inc. as the lowest responsive bidder,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid submitted by Penn Valley Pump Company, Inc. as being the lowest responsive bidder meeting City specifications for the four pumps for the Wastewater Treatment Plant, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign all contracts associated with implementing the award to Penn Valley Pump Company, Inc.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2017-17 – Disc Pumps for WWTP
DATE: 10/05/2017

The City's Purchasing Department advertised in the Watertown Daily Times on September 2, 2017 calling for sealed bids for the purchase of four (4) pumps for the Waste Water Treatment Plant. These pumps will replace four pumps that are reaching the end of their service life. The new pumps will reduce electric consumption, replacement part supplies and contracted maintenance expenses. The installation of the pumps will be completed by staff at the Plant. These pumps are part of a planned project and can be found on page 226 of the 2017-2018 Adopted Budget.

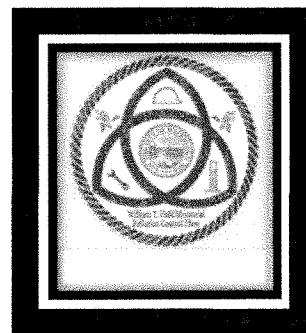
The Purchasing Department issued Invitations to Bid to eight (8) prospective bidders as well as the area plan room houses (Northern Builder's Exchange, Syracuse Builder's Exchange and the Dodge Reports) and received two (2) sealed bid submittals. The Purchasing Department publically opened and read the sealed bids on October 4, 2017 at 11:00 am, local time. The bid tabulation for the bid is shown below.

Description	Qty.	Penn Valley Pump Company, Inc.		Siewert Equipment	
		Warrington, PA		Rochester, NY	
		Unit Price	Total Price	Unit Price	Total Price
4" Disc Pump	1	\$13,300.00	\$13,300.00	\$16,723.00	\$16,723.00
6" Disc Pump	3	\$19,200.00	\$57,600.00	\$17,750.00	\$53,250.00
<i>Additional Equipment bid by Siewert</i>					
<i>Danfoss 10Hp, VFD 480 volt wall mount with keypad</i>	4			\$1,311.00	\$5,244.00
<i>2" x 2" WWC/OC20-964-150 anti-siphon valve w/ back flush</i>	4			\$1,748.00	\$6,992.00
<i>Shipping</i>	1			\$1,500.00	\$1,500.00
<i>One Day Field Service</i>	1			\$2,400.00	\$2,400.00
Total			\$70,900.00		\$86,109.00

Chief Operator Mark Crandall and the Purchasing Department reviewed the responses to ensure that they complied with the specifications. Siewert Equipment added additional lines of equipment to their bid which should have been included as part of each pump. Overall, the total bids for each bidder are comprised of the necessary equipment and nothing more. Staff recommends that City Council award the bid for four (4) disc pumps to **Penn Valley Pump Company, Inc.** for **\$70,900.00** as the lowest responsive responsible bidder. If there are any questions concerning this recommendation, please contact me at your convenience.

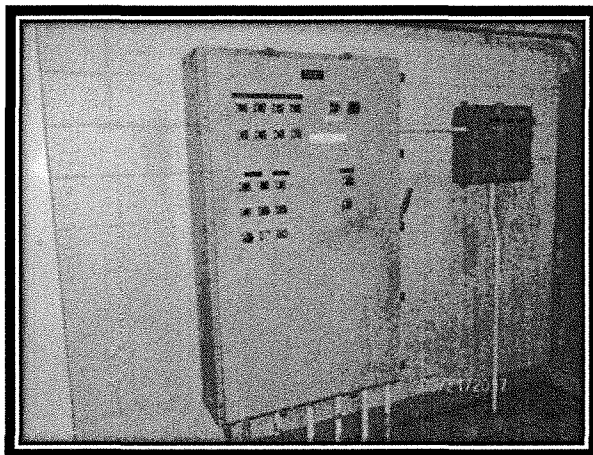
G8130 Sewage Treatment and Disposal

Fiscal Year 2017-18 Vehicles and Equipment



Filter Press Control Panels

\$90,000

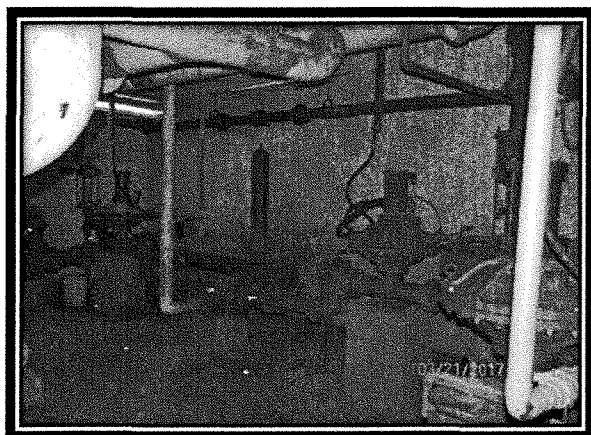


The current control panels were part of the 1979 facility expansion when the sludge disposal building was put on line. Over the past few years the old electronics in the cabinet have been problematic. Locating compatible parts for this unit is becoming difficult and expensive. The replacement units will be compatible with our current High pressure pumps and are SCADA capable.

Digester Transfer Pump (1) and Feed Pumps (3)

\$148,000

There are 4 diaphragm air pumps that run 24 hours a day which provide pumping for the thickeners and the digesters. The air is supplied by air compressors which also run constantly.



The compressors are reaching the end of service life and are becoming a costly and high maintenance item. Currently, service technicians work on the compressors. Converting to the new style pumps will reduce electrical consumption, spare parts on hand for the pumps and compressors and the contracted maintenance work on the compressors. All work on the new pumps can be done in-house.



October 11, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Accepting Bid for Thompson Park Retaining Wall Repair Project

The City Purchasing Department has advertised and received sealed bids for the Thompson Park Retaining Wall Repair Project. As stated in the attached report from Purchasing Manager Amy Pastuf, this project was structured with two options for City Council to consider. The first option, **Bid Item 1**, consists of removing the existing failed stone retaining wall and reconstructing the wall using stone veneer reclaimed from the original stones. The second option, **Alternate Bid Item 2**, consists of removing the existing failed stone retaining wall and reconstructing the wall using concrete form liner and stone veneer.

Invitations to bid were also issued to ten (10) prospective bidders, as well as area plan room houses, with four (4) bids received and publicly opened and read in the City Purchasing Department on Thursday, October 5, 2017, at 11:00 a.m.

City Purchasing Manager Amy Pastuf reviewed the bids received with City Engineer Justin Wood, and it is their recommendation that the City Council accept the bid received from Rusty Johnson Masonry, Inc. as the lowest responsive bidder. Staff requests City Council to determine which option to exercise.

Funding is not included in the Adopted 2017-2018 Budget and will be provided by a re-adoption allocating from the fund balance.

A Resolution has been prepared for City Council consideration. Once Council determines which option to accept, a motion for amendment must be made.

RESOLUTION

Page 1 of 1

Accepting Bid for Thompson Park
Retaining Wall Repair Project

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the Thompson Park Retaining Wall Repair Project, and

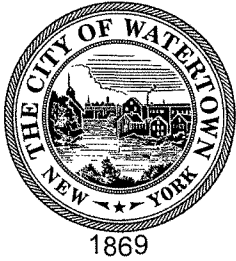
WHEREAS invitations to bid were also issued to ten (10) prospective bidders, as well as area plan room houses, with four (4) bids received and publicly opened and read in the City Purchasing Department on Thursday, October 5, 2017, at 11:00 a.m., and

WHEREAS City Purchasing Manager Amy Pastuf reviewed the bids received with City Engineer Justin Wood, and it is their recommendation that the City Council accept the bid from Rusty Johnson Masonry, Inc. as the lowest responsive bidder,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid submitted by Rusty Johnson Masonry, Inc. as being the lowest responsive bidder meeting City specifications for the Thompson Park Retaining Wall Repair Project, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign all contracts associated with implementing the award to Rusty Johnson Masonry, Inc.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2017-21 – Thompson Park Retaining Wall Repair Project
DATE: 10/06/2017

The City's Purchasing Department advertised in the Watertown Daily Times on September 22, 2017 calling for sealed bids for the repair of the Retaining Wall in Thompson Park. This project was structured with two options for City Council to consider. The first option, **Bid Item 1**, consists of removing the existing failed stone retaining wall and reconstructing the wall using stone veneer reclaimed from the original stones. The second option, **Alternate Bid Item 2**, consists of removing the existing failed stone retaining wall and reconstructing the wall using concrete form liner and stone veneer.

This project was made necessary by the collapse of the wall due to heavy spring and summer rains and was not part of the Adopted 2017-2018 Budget. It is staff's intent that the funding for this project will be provided by re-adoption of the 2017-2018 Budget, allocating the means from fund balance.

The Purchasing Department issued Invitations to Bid to ten (10) prospective bidders as well as the area plan room houses (Northern Builder's Exchange, Syracuse Builder's Exchange and the Dodge Reports) and received four (4) sealed bid submittals. The Purchasing Department publically opened and read the sealed bids on October 5, 2017 at 11:00 am, local time. The bid tabulation for the bid is shown below.

Description	CCI Companies, Inc.	DC Building Systems	Rusty Johnson Masonry, Inc.	Tuscarora Construction
	Canastota, NY	Watertown, NY	Clayton, NY	Pulaski, NY
Bid Item 1 - Price per Lump Sum to remove, reclaim and reconstruct the existing failed stone retaining wall with a concrete retaining wall and stone veneer as shown on the drawings.	\$246,000.00	\$244,900.00	\$99,164.00	\$207,644.00
Alternate Bid Item 2 – Price per Lump Sum to remove, reclaim and reconstruct the existing failed stone retaining wall with a concrete retaining wall using a concrete form liner and stone veneer as shown on the drawings.	\$209,800.00	\$254,900.00	\$81,489.00	\$197,796.00

City Engineer Justin Wood and the Purchasing Department reviewed the responses to ensure that they complied with the specifications. **Rusty Johnson Masonry, Inc.** proposed a bid that was exceptionally lower than the three other bids received. Staff contacted **Rusty Johnson Masonry, Inc.** to ensure that they were confident with the bid amount that they provided. **Rusty Johnson Masonry, Inc.** assured the City they had fully assessed the project and would be able to complete the project as bid.

Staff recommends that City Council award the bid for the Thompson Park Retaining Wall Repair to **Rusty Johnson Masonry, Inc.** as the lowest responsive responsible bidder. Staff requests that City Council determine which option to exercise, **Bid Item 1 or Alternate Bid Item 2**. If there are any questions concerning this recommendation, please contact me at your convenience.

Res No. 6

October 11, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Authorizing the Sale of Surplus 2000 Ford Ranger,
Water Department

The Water Department has a surplus 2000 Ford Ranger that is no longer of value to the City as it has been replaced with a dependable new model. As stated in the attached report of City Purchasing Manager Amy M. Pastuf, this vehicle could be sold through Auctions International's online website.

A Resolution is attached for City Council consideration.

RESOLUTION

Page 1 of 1

Authorizing the Sale of Surplus
2000 Ford Ranger, Water Department

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

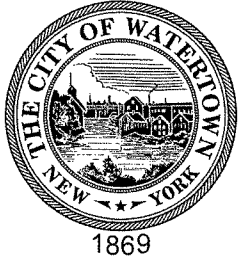
WHEREAS the City of Watertown has a surplus 2000 Ford Ranger that is beyond reasonable repair and therefore no longer of value to the City, the description of which is attached and made a part of this resolution, and

WHEREAS this vehicle may have some value best determined by on-line auction,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby authorizes the sale, by on-line auction, of the 2000 Ford Ranger from the Water Department, and

BE IT FURTHER RESOLVED that final acceptance of such bids shall constitute acceptance of the same by the City Council.

Seconded by



CITY OF WATERTOWN, NEW YORK

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WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
☎(315) 785-7749 📠(315) 785-7752

Amy M. Pastuf
Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Surplus Sale of Vehicles and Equipment
DATE: 10/10/2017

The Purchasing Department is requesting City Council's permission to auction a surplus Water Department 2000 Ford Ranger. The Department has replaced the vehicle with a dependable new model, and therefore the vehicle no longer has value to the City. The Fleet Manager, Pete Monaco, has also determined that there is no use for this vehicle in any other department. This request is for the City Council to authorize the Purchasing Department to accept the highest offer at time of sale.

Thank you for your consideration in this matter.

Copy: Jim Mills, City Comptroller

Water Department 2-25; 2000 Ford Ranger 4x4 extended cab pickup. The truck has approximately 85,300 miles and the body is in real rough shape. It has damage to the hood, rusty floors and rocker panels. It also needs a driver bucket seat. It is not worth recycling to another department. It can be disposed of through an online auction service.



Res No. 7

October 10, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Extension of Administrative Services Agreement for Self-Funded Health Insurance, Third Party Administrator, POMCO

The City of Watertown became self-insured for our health insurance benefits effective July 1, 1992, with POMCO as our third party administrator. On November 17, 2014, City Council approved the RFP to enter into an Administrative Services Agreement with POMCO for three years beginning January 1, 2015 through December 31, 2017, with the ability to renew for two one-year extensions.

As stated in the attached report from Benefits Administrator Christine Parks, it is recommended that we renew this Agreement for a one-year term given the acquisition of POMCO by UMR (United Health Care). This extension will keep the current administrative fee charged by POMCO at the current \$26.20 per employee per month.

A resolution approving the extension of the Agreement between the City of Watertown and POMCO has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Extension of Administrative Services Agreement By and Between POMCO and the City of Watertown Self-Funded Health Insurance Program

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS on November 17, 2014, City Council approved the RFP to enter into an Administrative Services agreement with POMCO as the City's Third Party Administrator for health insurance, and

WHEREAS the term of this Agreement is for three (3) years beginning January 1, 2015 and ending on December 31, 2017, with an administrative fee of \$26.20 per enrollee per month, for the duration of the contract, with ability to renew for two one-year extensions, and

WHEREAS the City of Watertown wishes to renew for one year through December 31, 2018,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby approves the one-year extension of Administrative Services Agreement between the City and POMCO.

Seconded by



CITY OF WATERTOWN, NEW YORK
FRINGE BENEFITS OFFICE

October 6, 2017

To: Sharon Addison - City Manager

From: Christine Parks – Benefits Administrator

Re: Health Insurance Third-party Administrator and Pharmacy Benefit Manager

The City's current three year contract with Third-party Administrator (TPA), POMCO and Pharmacy Benefit Manager (PBM), ProAct will expire on December 31, 2017. Over the past several months, we have been weighing our options given the acquisition of POMCO by UMR (UnitedHealth Care). The City has enjoyed a strong relationship with POMCO over the past 25 years. However, given the upcoming transition, we were hesitant to seek a long-term extension with UMR. We feel that for the next calendar year it would be preferable to exercise our option to extend this contract for one year. The short-term extension will allow us to undergo the transition process from POMCO to UMR and gauge the impacts. We believe that it is wise to give UMR a chance but that we also need to do our homework to see how the POMCO network is performing compared to the competition. Serious consideration will be given for a full RFP prior to next year's renewal. Members of the health committee have been kept informed and agree with this strategy.

In June of this year, Anchor Group conducted a discount analysis of both our health insurance claims and prescription claims. Various carriers were asked to indicate what they would have paid on one year's worth of our claims. Three (3) of the major health carriers and five (5) pharmacy benefit managers responded to Anchor's requests.

Anchor presented their findings to the health committee in mid August. The results of the analysis showed that both POMCO and ProAct excelled in the discount analysis versus the competition. With the data presented, the health committee agreed that the analysis pointed to POMCO and ProAct providing the best value to the City's health insurance fund.

Both the POMCO and ProAct contracts have a clause that allows the City to renew for two – 1 year extensions. It is for the following reasons that myself and the health committee recommend signing a 1 year extension for both companies:

- Fee structure for both companies will remain unchanged
- Excellent customer service
- Extensive provider network in our area.
- No member disruption

If you have any questions please let me know.

Thank you,

Christine Parks
Benefits Administrator



September 2017

A solution for City of Watertown

Presented

by Rachael Rotella and Dan Knapp



A UnitedHealthcare Company

Renewal Services

Customer Name : City of Watertown
Plan Renewal Date : 1/1/2018

All fees shown as per employee per month (PEPM) unless otherwise noted

Proposed renewal fees assume all existing products and services written with UMR will be retained the renewal period. New products and services may be added however proposed fees are subject to change and/or additional fees may apply if any existing products or services are discontinued.

Administration and access fees	Current Fees	Renewal Fees	Renewal Fees
		1/1/2018	1/1/2019
Medical claims - excludes run-in	\$26.20	\$26.20	\$26.20
Medical client advisor commission	Net	Net	Net
Required stop loss interface fee	included	included	included
POMCO Allied network - access fee	included	included	included
Multiplan/PHCS claims - percent of savings	25%	25%	25%
Utilization management (UM)	Included	Included	Included
IP Review - per claim	\$120.00	\$120.00	\$120.00
Case management (CM) - per hour	\$135/hour	\$135/hour	\$135/hour
COBRA administration	Included	Included	Included
External Pharmacy Benefit Manager (PBM) Interface - preferred vendor	Included	Included	Included

Other Fees:

- Postage (actual usage)
- coordination with external vendors at cost

Additional Services

Customer Name : City of Watertown
Plan Effective Date : 1/1/2018

All renewal fees are good for one year and are shown as per employee per month (PEPM) unless otherwise noted

Plan Administration	Current Fees	Renewal Fees 1/1/2018
SPD printing	Cost plus postage	Cost plus postage
Actuarial Services (Certified Reserving & Custom Pricing)	N/A	Pricing available upon request
ID card mailing charge - employee residence	included	included
New York surcharge filing and administration - annual fee	included	included
OptumHealth SM Care Solutions - centers of excellence	Cost per transplant	Cost per transplant
Subrogation - percent of recoveries	included	included until migration to CPS platform, then 30%
Federal external review for appeals - for non-grandfathered plans for adverse benefit determinations that involve medical judgment or a rescission of coverage.	price varied	Up to 5 included, then \$500.00 per review
Full/Partial Summary of Benefits and Coverage (SBC) creation with data UMR has on file (includes initial SBC plus one amendment, electronic version only provided to employer)	no charge	no charge
Inclusion of outside vendor data in SBC in UMR standard format, e.g. carved out benefits (approval required)	no charge for ProAct	no charge for ProAct
Two or more SBC requests per year	no charge	no charge
COBRA		
COBRA additional UMR lines (dental, vision, flexible spending) - per line	included	included
COBRA outside vendor - per line	included	included
Reporting		
Ad hoc reports and analysis - per hour (2 hours included with medical administration)	\$100.00	\$100.00

Conditions

Customer Name : City of Watertown
Plan Effective Date : 1/1/2018

This proposal is valid for 90 days and does not bind coverage or obligate UMR.

The information contained in this response to the request for proposal is considered confidential and proprietary. We are providing this information with the understanding that it will not be used for any purpose other than to evaluate our capabilities to provide the services requested. In addition, this information will not be disclosed to person(s) or entity(s) other than those who are involved in the process of evaluating our response. Written permission must be obtained from UMR prior to any exceptions of these obligations in

All quoted product fees assume UMR administers the medical plan.

UMR assumes all services provided will be handled according to our standard format and procedures, unless otherwise specifically addressed within this proposal. Specialized services will be priced as necessary.

Fees proposed are based on the plan of benefits as submitted but does not assume duplication of benefits or provisions. Fees proposed assume a standard PPO plan design with no referral administration and no primary care physician tracking. Proposal assumes that the benefit plans will meet the steerage requirements of the networks proposed or will be changed to meet the requirements, including but not limited to; deductible, out of pocket, coinsurance and plan limitations. Plan design changes may impact a Grandfathered Health Plan status. Please refer to the financial commentary tab for information on Teladoc services and

The Plan or its sponsor is responsible for state or federal surcharges, assessments, or similar taxes or fees imposed by governmental entities or agencies on the Plan, Plan Sponsor, or us, including but not limited to those imposed pursuant to the Patient Protection and Affordable Care Act of 2010 (PPACA), as amended from time to time. This includes responsibility for determining the amount due, funding, and remitting the PPACA PCORI reinsurance fee which is remitted to the government (federal and/or state).

The fees quoted do not include state or federal surcharges, assessments, or similar taxes/fees imposed by governmental entities or agencies on the Plan, Plan Sponsor, or UnitedHealthcare. We reserve the right to adjust the rates (i) in the event of any changes in federal, state or other applicable legislation or regulation; (ii) in the event of any changes in plan design or procedures required by the applicable regulatory authority or by the sponsor; (iii) any taxes, surcharges, assessments or similar changes being imposed by a governmental entity on the Plan or UnitedHealthcare; or, (iv) as otherwise permitted in our Administrative Service Agreement.

UMR reserves the right to adjust fees in the event of (i) any changes in federal, state or other applicable law or rules; (ii) changes in plan design required by the applicable regulatory authority (e.g. mandated benefits) or by the customer; or (iii) any taxes, surcharges, assessments or similar charges being imposed by a governmental entity on the plan or UMR.

To comply with the Department of Labor's (DOL) claims regulations, we encourage pre-notification of at least 60 calendar days prior to the effective date of this contract. In the event that a 60-day notice is not feasible, UMR does not guarantee, but will make every reasonable effort, to have new plan(s) programmed quickly so claims can be processed within the required DOL timelines.

Fees proposed assume one billing, reporting, eligibility feed, stop loss and banking arrangement.

Do not cancel in-force plan(s) and/or policy(ies) until final approval is received.

UMR is not bound by any typographical errors and/or omissions contained herein.

Fees proposed assume utilization and case management services are provided through UMR in order to access UnitedHealthcare

Fees proposed are subject to change if a division, subsidiary or affiliated company is added or deleted from the plan, or if the number of covered employees changes by 15% or more from this proposal.

Claim reprocessing due to situations, such as retroactive benefit or eligibility changes, may require additional fees.

UMR will share raw claims and eligibility data, however, we reserve the right to exclude data elements deemed proprietary by our

Fees proposed assume the cost reduction and savings program is selected. If this program is not selected, additional fees will apply.

UMR provides an ERISA DOL appeals process. UMR does not participate in Grievance Review Panel Hearings.

Conditions

UMR requires that all qualified high-deductible plan designs meet federal regulatory requirements. Our coordination of benefits (COB) process will meet the requirements for Preservation COB processing.

Administration of plans requiring integrated deductible and out of pocket to comply with the Essential Health Benefits provision of Health Care Reform, qualified high deductible health plan or the like, assumes the use of service providers (pharmacy benefits manager (PBM), dental, vision, etc.) that are currently integrated with UMR. Utilizing these service providers may require additional fees. Please refer to your representative to identify integrated service providers.

HSA trustees bill directly for HSA services.

UMR cannot support the drug data requirements for Medicare Part D subsidy submission of plans where the pharmacy claims are paid under the medical plan. We recommend these pharmacy benefits be provided by a pharmacy benefits manager.

Res No. 8

October 10, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Extension of Service Agreement for Self-Funded Health Insurance, ProAct Inc.

The City of Watertown became self-insured for our health insurance benefits effective July 1, 1992. On November 17, 2014, City Council approved the RFP to enter into a Service Agreement with ProAct Inc. for Pharmacy Benefits Services administration of our Health Insurance Program for three years beginning January 1, 2015 through December 31, 2017, with the ability to renew for two one-year extensions.

As stated in the attached report from Benefits Administrator Christine Parks, it is recommended that we renew this Agreement for a one-year term. This extension will keep the current dispensing fee charged by ProAct Inc. at the current \$1.05.

A resolution approving the extension of the Agreement between the City of Watertown and ProAct Inc. has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Extension of Service Agreement
By and Between ProAct and the
City of Watertown Self-Funded
Health Insurance Program

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS on November 17, 2014, City Council approved the RFP to enter into a Service Agreement with ProAct Inc. for Pharmacy Benefits Services administration of our Health Insurance Program, and

WHEREAS the term of this Agreement is for three (3) years beginning January 1, 2015 and ending on December 31, 2017, with a dispensing \$1.05 dispensing fee for the term of the contract, with the ability to renew for two one-year extensions, and

WHEREAS the City of Watertown wishes to renew for one year through December 31, 2018,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby approves the one-year extension of the Service Agreement between the City and ProAct Inc.

Seconded by



CITY OF WATERTOWN, NEW YORK
FRINGE BENEFITS OFFICE

October 6, 2017

To: Sharon Addison - City Manager

From: Christine Parks – Benefits Administrator

Re: Health Insurance Third-party Administrator and Pharmacy Benefit Manager

The City's current three year contract with Third-party Administrator (TPA), POMCO and Pharmacy Benefit Manager (PBM), ProAct will expire on December 31, 2017. Over the past several months, we have been weighing our options given the acquisition of POMCO by UMR (UnitedHealth Care). The City has enjoyed a strong relationship with POMCO over the past 25 years. However, given the upcoming transition, we were hesitant to seek a long-term extension with UMR. We feel that for the next calendar year it would be preferable to exercise our option to extend this contract for one year. The short-term extension will allow us to undergo the transition process from POMCO to UMR and gauge the impacts. We believe that it is wise to give UMR a chance but that we also need to do our homework to see how the POMCO network is performing compared to the competition. Serious consideration will be given for a full RFP prior to next year's renewal. Members of the health committee have been kept informed and agree with this strategy.

In June of this year, Anchor Group conducted a discount analysis of both our health insurance claims and prescription claims. Various carriers were asked to indicate what they would have paid on one year's worth of our claims. Three (3) of the major health carriers and five (5) pharmacy benefit managers responded to Anchor's requests.

Anchor presented their findings to the health committee in mid August. The results of the analysis showed that both POMCO and ProAct excelled in the discount analysis versus the competition. With the data presented, the health committee agreed that the analysis pointed to POMCO and ProAct providing the best value to the City's health insurance fund.

Both the POMCO and ProAct contracts have a clause that allows the City to renew for two – 1 year extensions. It is for the following reasons that myself and the health committee recommend signing a 1 year extension for both companies:

- Fee structure for both companies will remain unchanged
- Excellent customer service
- Extensive provider network in our area.
- No member disruption

If you have any questions please let me know.

Thank you,

Christine Parks
Benefits Administrator

Res No. 9

October 10, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Dental/Vision Coverage Renewal,
Relph Benefit Advisors

City Council accepted the bid submitted by Relph Benefit Advisors to provide City employees with dental and vision coverage at no cost to the City through Guardian in 2014. As detailed in the attached memorandum from Benefits Administrator Christine Parks, the agreement provided an option to renew for three additional one-year extensions. It is her recommendation that the City Council extend this service with Relph Benefits Advisors for the year using our final extension, effective January 1, 2018, at the rates in her report.

A resolution approving the final extension between the City of Watertown and Relph Benefit Advisors has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Renewal of Dental/Vision
Coverage, Relph Benefit Advisors

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS on March 3, 2014 City Council accepted the bid from Relph Benefits Advisors for dental and vision coverage for City employees through Guardian at no cost to the City, and

WHEREAS the agreement provided for three additional one-year extensions, and

WHEREAS it is the recommendation of the Benefits Administrator that the City of Watertown renew this coverage for another year using our last renewal option,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, approves the one-year extension of the Agreement to provide dental/vision coverage through Relph Benefit Advisors effective January 1, 2018, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby directed and authorized to execute documents associated with implementing this extension.

Seconded by



CITY OF WATERTOWN, NEW YORK
FRINGE BENEFITS OFFICE

Date: October 6, 2017

To: Sharon Addison, City Manager

From: Christine Parks, Benefits Administrator

Re: Dental/Vision Renewal for 2018

Relp Benefits, our broker for the Dental / Vision benefits, has presented the City with the 2018 rates with our current providers. Guardian agreed to no increase for the dental premiums and a 4% increase for the vision premiums. This increase equates to an increase of \$0.14 for single and \$0.31 for family policies per pay period. It is my recommendation that we renew, using our last renewal under the current agreement for the 12 month period of 2018 for the following reasons:

Increase in premiums is minimal
High employee satisfaction with company and customer service
No disruption of service to our employees

The current rates and the renewal rates are listed below.

		<u>Dental</u>
	Current Bi-Weekly Rates	Renewal Rate
Single	\$16.62	\$16.62
Family	\$46.79	\$46.79

		<u>Vision</u>
	Current Bi-Weekly Rates	Renewal Rate
Single	\$3.64	\$3.78
Family	\$7.82	\$8.13

Please let me know if you have any questions.

Thank you,

Christine Parks
Benefits Administrator



The **Healthy Plan** Company™

Dental and Vision Renewal Recommendations

Initial renewal called for a 4% rate increase on the dental and a 6% increase on the vision. Both benefits are voluntary and the City does not contribute toward the premium.

Negotiation with the carrier resulted in a retain (no increase) on the dental and a 2% reduction on the vision renewal rates.

The current plan offers a feature called Max Rollover Benefit that allows members to increase their annual dental maximum throughout the years. Employees and their dependents have nearly \$200,000 in additional rollover amounts that would be forfeited if a change of carriers is made. This is a significant feature that is not represented in rates alone. I have included a summary of those amounts.

We submitted quote requests to 19 carriers that do business in the area. Most carriers were not competitive or declined to quote. MetLife came in competitively and would have resulted in a reduction of premium.

Guardian Dental Coverage	MetLife (City)	Firefighters
Ind: \$36.02	\$32.66	\$28.54
Fam. \$101.38	\$91.92	\$84.87

Considering that this is a voluntary product with a high level of consumer satisfaction as well as a substantial amount of Rollover Dollars it is my recommendation that the City renews with Guardian for 2018

Res No. 10

October 10, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Plan Service Agreement Extension for Section 125 Plan,
Benefit Services Group

City Council awarded a contract to Benefit Services Group following an RFP for the administration of the City's Section 125 Flexible Medical and Dependent Care Accounts in 2013. As detailed in the attached memorandum from Benefits Administrator Christine Parks, this contract included the option to extend for four one-year agreements. It is her recommendation that the City Council extend this service with Benefit Services Group for one final term, effective January 1, 2018.

A resolution approving the Plan Service Agreement Extension between the City of Watertown and Benefit Services Group has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Plan Service Agreement Extension
for Administration of Section 125 Plan,
Benefit Services Group

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS on November 13, 2013 the City Council awarded a contract to Benefit Services Group following an RFP for the Administration of the City of Watertown's Section 125 Plan, and

WHEREAS the contract included the option to extend for four one-year extensions, and

WHEREAS it is the recommendation of the Benefits Administrator that the City of Watertown extend the Plan Service Agreement with Benefit Services Group for the final year,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, approves the one-year extension of the Plan Service Agreement for Administration of the City's Section 125 Plan, a copy of which is attached and made part of this resolution, effective January 1, 2018, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby directed and authorized to execute documents necessary associated with implementing this extension.

Seconded by



CITY OF WATERTOWN, NEW YORK
FRINGE BENEFITS OFFICE

October 6, 2017

To: Sharon Addison, City Manager

From: Christine Parks, Benefits Administrator

Re: Section 125 Plan administration

The City's contract with Benefit Services for the administration of the Section 125 flexible medical and dependent care account will be expiring on December 31, 2017.

The main contract, signed in 2015, has one more option for a 1 year extension. For the following reasons, I recommend that we continue doing business with Benefit Services and sign an extension for 2018:

- Administration fees will remain unchanged
- Administration of the plan and customer service have been excellent
- No disruption to the employees

Should you have any questions, please do not hesitate to contact me.

Thank you,

Christine Parks
Benefits Administrator

**Section 125 Cafeteria Plan
Premium Reduction Option *Plus*
Flexible Spending Plans**

PLAN SERVICE AGREEMENT

ADOPTED BY

CITY OF WATERTOWN, NEW YORK

EFFECTIVE 01/01/2018

**SECTION 125 CAFETERIA PLAN
PREMIUM REDUCTION OPTION *PLUS*
FLEXIBLE SPENDING ACCOUNTS

CONSULTING, ENROLLMENT, AND
PLAN SERVICES AGREEMENT**

This agreement specifies the services to be provided to City Of Watertown, New York.

ADMINISTRATOR

Under the agreement, City Of Watertown, New York will function as the Plan Sponsor, Benefit Services Group as the Benefit Enrollment Firm, and Benefit Services Group as the Plan Service Provider Firm. These companies will function as subcontractor(s) for consulting, enrollment and administrative plan services.

**CONSULTING SERVICES TO BE PROVIDED
BY BENEFIT SERVICES GROUP**

Benefit Services Group will assist City Of Watertown, New York in plan analysis and design, both initially and for any revisions to existing benefits. The service and assistance includes cost estimates of initial plan; cost projections of any proposed plan revisions; and advice prepare summary plan descriptions.

Benefit Services Group will also perform the following activities:

- Design the ProPlus125 Plan Document and Summary Plan Description. (City Of Watertown, New York and its legal counsel will review this document.)
- Provide Plan Adoption Agreement and Plan Information Summary and Sample Corporate Resolutions of the Board of Directors.
- Provide Salary Reduction Agreements and Disclosures.

**ENROLLMENT SERVICES TO BE PROVIDED
BY BENEFIT SERVICES GROUP**

Benefit Services Group will provide the following enrollment services:

- Present employee informational group meetings (if required).
- Meet with each employee, as needed, to discuss the employee's personal benefit coverage needs.
- Review salary reduction agreements with each employee as requested.
- Provide re-enrollment services as requested.
- Optional Internet Enroll for open enrollment

**ADMINISTRATIVE SERVICES TO BE PROVIDED
BY BENEFIT SERVICES GROUP**

Benefit Services Group will provide the following administrative services:

- Open individual benefit accounts for plan administration using the enrollment forms and/or payroll deduction register provided by the Employer.
- Prepare reports of detail and summary enrollment results for payroll setup of employee elections
- Process Changes Of Status Elections into Administration Records and otherwise keep on-going records of activity affecting each Employee's Elections.
- Provide initial administrative form originals for duplication as needed:
 - Reimbursement Claim Forms
 - Election Enrollment, Termination and Change of Election Forms
 - Re-Enrollment Forms for following year enrollment if requested.
- Provide initial status and history reports
 - Account Balance totals on each reimbursement checks
 - Account History Report on request
 - Check History Report on request
 - Voucher History Report on request
- On a **Pay cycle basis**, provide:
 - Reconcile contribution reports with payroll deduction amounts and submit any discrepancies to the employer if the employer provides the contribution reports to BSG.
 - Reimbursement checks to employees on a pay cycle basis or on an approved schedule and upon receipt of expense receipts and approved claim vouchers.
 - Checks and Check Register showing checks written and ACH each cycle to be distributed by employer.
- On an **as requested** basis, provide
 - Non-discrimination tests results
 - Cash Status Report showing summary transactions of cash activity.
 - Request For Funds Report (if required) showing those employees that have drawn out more than contributed to date and any participants that have had previous requests.
 - Employee Account Balances showing the participants' account balances.
- On a **Annual** basis, provide:
 - Plan Renewal Election Forms
- Claims Processing for Reimbursement Accounts
- Balance Inquiry Services
 - Online Access for HR and all participants.
 - Telephone Balance Inquiry is available to the Plan Participants. The participant has access to Account Balances, Check History and Voucher History for the current plan year.

RESPONSIBILITIES OF PLAN SPONSOR

City Of Watertown, New York is the Plan Sponsor and the Plan Administrator that is ultimately responsible for ProPlus125 including the above listed duties delegated to Benefit Services Group. All decisions regarding Plan Administration is the Plan Administrator's responsibility whereas Benefit Services Group will assist the Administrator but not act as the Administrator.

City Of Watertown, New York will provide support, information, reports, and data necessary to propose, administer, report, test and otherwise administer the Cafeteria Plan to Benefit Services Group so Benefit Services Group can assist with the administration of ProPlus125. More specifically these include but not limited to are:

- Each Payroll, submit to BSG a contribution list of all deductions taken out of each employee's paycheck.
- Secure legal review of the ProPlus125 Plan Documents from its legal counsel or otherwise review and execute the documents in a timely manner. And forward a signed copy back to Benefit Services Group.
- Report participant Election additions, terminations, and changes to Benefit Services Group each pay cycle.
- Sign reimbursement checks (authorized signature facsimile) or authorize Benefit Services Group to sign depending upon banking arrangements.
- Distribute Summary Plan Description and various other reports to employees as requested.
- Upon notice, take any action required if the plan(s) warrants Administrator's authority.
- Provide management support in planning enrollment, meeting facilities, and scheduling.
- Provide document storage for Administrative Files and Records for up to seven years.

PAYMENT FEES AND TERMS

At each month end Benefit Services Group will submit a statement showing the amount of fees for that month. City Of Watertown, New York will pay Benefit Services Group the amount within 10 days of receipt of the statement.

Benefit Services Group, Inc. has the right to change the fee schedule by advising the City Of Watertown, New York 60 days before the end of a plan year. **For the 2018 plan year the rates will not be increasing.**

REPORTS AND DATA

All reports and data remain the property of City Of Watertown, New York. On request, Benefit Services Group will provide City Of Watertown, New York all data in the electronic or printed format used by Benefit Services Group.

TERMS OF THIS AGREEMENT

This agreement will be effective from the date the parties execute this agreement until it is terminated. Benefit Services Group may withdraw from this agreement with 21 days written notice to City Of Watertown, New York and Benefit Services Group. If City Of Watertown, New York terminates this agreement during the plan year, the fee for the rest of the plan year becomes due and payable as of the termination date. If Benefit Services Group wishes to terminate this agreement

during the plan year, Benefit Services Group must give written notice and must continue services until City Of Watertown, New York has secured suitable replacement of such service or until City Of Watertown, New York releases Benefit Services Group or until the end of the current plan year, whichever occurs first.

PLAN SPONSOR**PLAN SERVICE PROVIDER FIRM****City Of Watertown, New York****Benefit Services Group**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Res No. 11

October 11, 2017

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Approving the Funding Approval/Agreement for the Fiscal Year 2017
Community Development Block Grant Program

The U.S. Department of Housing and Urban Development (HUD) has approved the City's Annual Action Plan for the Fiscal Year 2017 Community Development Block Grant Program. The City Council will recall that this year's allocation is \$819,505. HUD has prepared a Funding Approval/Agreement and forwarded it for signature.

A resolution has been prepared for City Council consideration that approves the Funding Approval/Agreement and authorizes the Mayor to sign it.

RESOLUTION

Page 1 of 1

Approving the Funding Approval/Agreement
for the Fiscal Year 2017 Community Development
Block Grant Program

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown has completed its Fiscal Year 2017 Annual Action Plan for the Community Development Block Grant Program and submitted it to the U.S. Department of Housing and Urban Development (HUD), and

WHEREAS HUD has approved said Annual Action Plan and has prepared a Funding Approval/Agreement which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Funding Approval/Agreement with the U.S. Department of Housing and Urban Development, and

BE IT FURTHER RESOLVED that the Mayor, Joseph M. Butler, Jr., is hereby authorized and directed to sign the Agreement on behalf of the City Council.

Seconded by

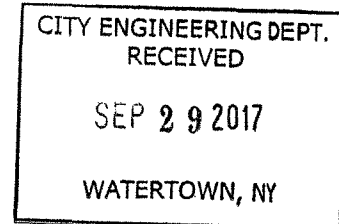


U.S. Department of Housing and Urban Development

Buffalo Office
465 Main Street
Buffalo, New York 14203-1780
(716) 551-5755

SEP 22 2017

Mr. Michael Lumbis
Planning & Community Development
Coordinator, City of Watertown
Watertown Municipal Bldg.
245 Washington St.
Watertown, NY 13601-3334



Dear Mr. Lumbis:

**SUBJECT: Fiscal Year (FY) 2017 One -Year Annual Action Plan,
City of Watertown, New York**

The FY 2017 Annual Action Plan submitted by the City of Watertown has been reviewed by HUD and approved. Based on the approval of the City's Fiscal Year 2017 Plan, I am pleased to transmit to the City of Watertown grant agreement(s) in the following amounts, for the program year beginning July 1, 2017:

Community Development Block Grant (CDBG) Program
Project Number B-17-MC-36-0121
\$819,505.00

In FY 2017 if the City of Watertown chooses to charge indirect costs to a formula grant pursuant to 2 CFR 200, Subpart E – Cost Principles, we are requesting that you attach a schedule which is outlined in the Special Conditions (b) of the Grant Agreement. The schedule shall identify each department/agency that will carry out activities with the funding assistance, the indirect cost rate applicable to each department/agency including if the de minimis rate is charged, and the direct cost base to which the rate is applied.

A primary goal of the Department is to reduce housing discrimination, affirmatively further fair housing through CPD programs and promote diverse, inclusive communities. To that end, we encourage your community to take all measures necessary to ensure compliance with the Fair Housing requirements associated with these funds. A copy of your Annual Action Plan was provided to the Office of Fair Housing and Equal Opportunity for review. Guidance is available on the Department's website at: <https://www.hudexchange.info/programs/affh/>.

Enclosed are three copies of the Funding Approval/Agreement for these programs. In order to update your community's Line of Credit to include your Fiscal Year 2017 grants, it will be necessary for the chief elected official to sign, date, and return two copies of the Agreements to the Buffalo Office. In addition, if there is a need to delete or add individuals authorized to access the Integrated Disbursement and Information System (IDIS), an updated IDIS Access Request form (HUD FORM 27055) needs to be prepared, notarized, and returned to this Office with the Grant Agreement. Also, if there is need to establish or change the depository account to which these grant

funds are to be wired, a Direct Deposit Sign-Up Form (SF-1199A) must be completed by you and your financial institution and mailed to this Office. *Please include the DUNS number as well as the grant number on the SF-1199A.*

Environmental requirements found in 24 CFR Part 58 may apply in carrying out eligible activities in the City's plan. In instances where such requirements are applicable, the City is not authorized to obligate or otherwise incur costs for any grant activities for which a release of funds is required, until the City has completed the requisite environmental review, has followed the appropriate procedures for submitting a "Request for Release of Funds" (HUD form 7015.15), and HUD has issued the "Authority to Use Grant Funds" (HUD form 7015.16).

You now have the option to submit your "Request for Release of Funds" electronically. HUD's Office of Environment and Energy has developed an online system, HUD Environmental Review On-Line System (HEROS), for developing, documenting, and managing environmental reviews. It covers all levels of environmental reviews for both Part 50 and Part 58 projects and includes on-screen guidance for completing HUD environmental reviews. Guidance can be found at this website: <https://www.hudexchange.info/heros/>.

We look forward to working with the City of Watertown to accomplish the goals and objectives of your community development programs. If you have any questions regarding this matter, please contact Cheryl Sullivan, Sr. Community Planning and Development Representative, on 716-551-5755, extension 5808 or at cheryl.c.sullivan@hud.gov.

Sincerely,



William T. O'Connell
Director
Community Planning and
Development Division

Enclosure

Funding Approval/Agreement

Title I of the Housing and Community
Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Watertown	3a. Grantee's 9-digit Tax ID Number 156000419	3b. Grantee's 9-digit DUNS Number 071600076
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 245 Washington St Ste 203 Watertown, NY 13601-3392	4. Date use of funds may begin 07/01/2017	
	5a. Project/Grant No. 1 B-17-MC-36-0121	6a. Amount Approved \$819,505.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) William O'Connell	Grantee Name The Honorable Joseph M. Butler, Jr.			
Title CPD Director	Title Mayor, City Of Watertown			
Signature 	Date (mm/dd/yyyy) 09/22/2017	Signature	Date (mm/dd/yyyy)	
7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 07/24/2017 9b. Date Grantee Notified (mm/dd/yyyy) 09/22/2017 9c. Date of Start of Program Year (07/01/2017)	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number	
11. Amount of Community Development Block Grant				
		FY (2017)	FY (2016)	FY ()
a. Funds Reserved for this Grantee		\$819,436.00	\$ 69.00	
b. Funds now being Approved		\$819,436.00	\$ 69.00	
c. Reservation to be Cancelled (11a minus 11b)				

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

HUD Accounting use Only

Batch	TAC	Program Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153										
	176										
		Y					Project Number		Amount		
		Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By						

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2024. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2024.
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM.gov), and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization

Act (Public Law 107–118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

Res No. 12

October 10, 2017

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Fiscal Year 2016-17 Budgets and Supplemental Appropriation No. 1 for Various Accounts

The Comptroller's Office is in the process of filing the Annual Financial Report with the New York State Comptroller as required by October 27th, as well preparing the financial statements for the independent audit. In connection with these reports, it is necessary to re-adopt various funds' budgets, as well as transfer budget appropriations within funds between various expenditure line items to bring certain accounts within budget.

The attached resolution provides for the re-adoption of the Fiscal Year 2016-17 Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and the establishment of a supplemental appropriation to cover overdrawn accounts in the General, Community Development, Risk Retention, Water, Sewer, Library and Self-funded Health Insurance Funds.

An analysis of the FY 2016-17 results will be provided in the next City Council agenda. The audit by Bowers and Company will begin in November.

RESOLUTION

Page 1 of 15

Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS on May 25, 2016 the City Council passed a resolution adopting the Budget for Fiscal Year 2016-17, of which \$25,000 was appropriated for the Risk Retention Fund, \$9,067,256 for the Self-Funded Health Insurance Fund and \$0 for the Debt Service Fund, and

WHEREAS the Adopted Fiscal Year 2016-17 Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets did not contain adequate funding for Fiscal Year 2016-17 expenditures, and

WHEREAS certain Fiscal Year 2016-17 expenditure lines for the General Fund, Community Development Fund, Risk Retention Fund, Water Fund, Sewer Fund, Library Fund and Self-Funded Health Insurance Fund are overdrawn,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby re-adopts the Fiscal Year 2016-17 Budgets for the Risk Retention Fund in the total amount of \$25,500, the Self-Funded Health Insurance Fund in the total amount of \$10,799,256 and Debt Service Fund in the total amount of \$8,250 and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the following adjustments be included in the re-adopted Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets:

Risk Retention Fund: Revenue and Appropriated Fund Balance

CS.0000.0909 Fund Balance \$ 500

Total Revenues and Appropriated Fund Balance \$ 500

RESOLUTION

Page 2 of 15

Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Expenditures

CS.1740.0430 Administration \$ 500
 Total Expenditures \$ 500

Self-Funded Health Insurance Fund:

Revenue and Appropriated Fund Balance

MS.0000.0909 Fund Balance \$ 1,732,000
 Total Revenues and Appropriated Fund Balance \$ 1,732,000

Expenditures

MS.9060.0430.0020 Non-pharmacy Claims \$ 1,500,000
 MS.9060.0430.0030 Pharmacy Claims \$ 232,000
 Total Expenditures \$ 1,732,000

Debt Service Fund:

Appropriated Fund Balance

V.0000.0909 Fund Balance \$ 8,250
 Total Revenues and Appropriated Fund Balance \$ 8,250

Expenditures

V.9510.0900 Transfer to General Fund \$ 8,250
 Total Expenditures \$ 8,250

BE IT FURTHER RESOLVED by the City Council of the City of Watertown, New York, that the total amount of \$2,808,875 is hereby transferred and appropriated from and to the following accounts of the listed funds for FY 2016-17 for the reasons shown:

GENERAL FUND

					<u>Increase</u>	
A	1010	450	LEGISLATIVE BOARD	Miscellaneous	\$ 250	Under appropriated
A	1010	810	LEGISLATIVE BOARD	NYS Retirement	\$ 1,175	Under appropriated
A	1230	110	MUNICIPAL EXECUTIVE	Salaries	\$ 6,575	Under appropriated
A	1230	140	MUNICIPAL EXECUTIVE	Temporary	\$ 2,525	Under appropriated

RESOLUTION

Page 3 of 15

Approving Re-adoption of Risk Retention
Fund, Self-Funded Health Insurance Fund and
Debt Service Fund Budgets and Supplemental
Appropriation No. 1 for Fiscal Year 2016-17
for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	1230	410	MUNICIPAL EXECUTIVE	Utilities	\$	200	Under appropriated
A	1230	850	MUNICIPAL EXECUTIVE	Health Insurance	\$	550	Under appropriated
A	1315	110	COMPTROLLER	Salaries	\$	1,225	Under appropriated
A	1315	430	COMPTROLLER	Contracted Services	\$	2,125	Under appropriated
A	1315	450	COMPTROLLER	Miscellaneous	\$	250	Under appropriated
A	1315	850	COMPTROLLER	Health Insurance	\$	12,050	Under appropriated
A	1345	110	PURCHASING	Salaries	\$	275	Under appropriated
A	1345	120	PURCHASING	Clerical	\$	275	Under appropriated
A	1345	460	PURCHASING	Materials and Supplies	\$	75	Under appropriated
A	1355	110	ASSESSMENT	Salaries	\$	1,025	Under appropriated
A	1355	130	ASSESSMENT	Wages	\$	1,100	Under appropriated
A	1355	150	ASSESSMENT	Overtime	\$	25	Under appropriated
A	1362	430	TAX ADVERTISING	Contracted Services	\$	325	Under appropriated
A	1364	440	PROPERTY ACQUIRED EXPENSES	Fees, Non-employee	\$	6,000	Under appropriated
A	1410	110	CLERK	Salaries	\$	975	Under appropriated
A	1410	460	CLERK	Materials and Supplies	\$	275	Under appropriated
A	1410	465	CLERK	Equipment < \$5,000	\$	3,000	Under appropriated
A	1420	440	LAW	Fees, Non-employee	\$	192,350	Under appropriated
A	1420	450	LAW	Miscellaneous	\$	1,175	Under appropriated
A	1430	110	CIVIL SERVICE	Salaries	\$	175	Under appropriated
A	1440	120	ENGINEERING	Clerical	\$	150	Under appropriated
A	1440	140	ENGINEERING	Temporary	\$	2,625	Under appropriated
A	1440	230	ENGINEERING	Motor Vehicles	\$	2,850	Under appropriated
A	1440	410	ENGINEERING	Utilities	\$	175	Under appropriated
A	1440	440	ENGINEERING	Fees, Non-employee	\$	975	Under appropriated
A	1440	450	ENGINEERING	Miscellaneous	\$	325	Under appropriated
A	1440	465	ENGINEERING	Equipment < \$5,000	\$	6,000	Under appropriated
A	1440	840	ENGINEERING	Workers' Compensation	\$	3,900	Under appropriated
A	1490	110	PUBLIC WORKS ADMINISTRATION	Salaries	\$	10,300	Under appropriated
A	1490	130	PUBLIC WORKS ADMINISTRATION	Wages	\$	175	Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	1490	150	PUBLIC WORKS ADMINISTRATION	Overtime	\$	2,225	Under appropriated
A	1490	420	PUBLIC WORKS ADMINISTRATION	Insurance	\$	4,175	Under appropriated
A	1490	430	PUBLIC WORKS ADMINISTRATION	Contracted Services	\$	7,125	Under appropriated
A	1490	455	PUBLIC WORKS ADMINISTRATION	Vehicle Expense	\$	450	Under appropriated
A	1490	810	PUBLIC WORKS ADMINISTRATION	NYS Retirement	\$	1,550	Under appropriated
A	1490	830	PUBLIC WORKS ADMINISTRATION	Social Security	\$	100	Under appropriated
A	1620	130	MUNICIPAL BUILDINGS	Wages	\$	100	Under appropriated
A	1620	150	MUNICIPAL BUILDINGS	Overtime	\$	925	Under appropriated
A	1620	420	MUNICIPAL BUILDINGS	Insurance	\$	5,250	Under appropriated
A	1620	465	MUNICIPAL BUILDINGS	Equipment < \$5,000	\$	7,525	Under appropriated
A	1620	810	MUNICIPAL BUILDINGS	NYS Retirement	\$	25	Under appropriated
A	1620	830	MUNICIPAL BUILDINGS	Social Security	\$	25	Under appropriated
A	1620	840	MUNICIPAL BUILDINGS	Workers' Compensation	\$	25	Under appropriated
A	1640	120	CENTRAL GARAGE	Clerical	\$	175	Under appropriated
A	1640	420	CENTRAL GARAGE	Insurance	\$	725	Under appropriated
A	1640	440	CENTRAL GARAGE	Fees, Non-employee	\$	375	Under appropriated
A	1640	465	CENTRAL GARAGE	Equipment < \$5,000	\$	1,525	Under appropriated
A	1680	110	INFORMATION TECHNOLOGY	Salaries	\$	450	Under appropriated
A	1680	410	INFORMATION TECHNOLOGY	Utilities	\$	3,150	Under appropriated
A	1680	465	INFORMATION TECHNOLOGY	Equipment < \$5,000	\$	4,300	Under appropriated
A	3120	110	POLICE	Salaries	\$	5,000	Under appropriated
A	3120	120	POLICE	Clerical	\$	2,425	Under appropriated
A	3120	130	POLICE	Wages	\$	13,125	Under appropriated
A	3120	150	POLICE	Overtime	\$	59,725	Under appropriated
A	3120	180	POLICE	Roll Call Pay	\$	250	Under appropriated
A	3120	185	POLICE	On-call Pay	\$	875	Under appropriated
A	3120	195	POLICE	Clothing/Cleaning Allowance	\$	12,450	Under appropriated
A	3120	420	POLICE	Insurance	\$	2,750	Under appropriated
A	3120	440	POLICE	Fees, Non-employee	\$	1,225	Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	3120	465	POLICE	Equipment < \$5,000	\$ 18,625	Under appropriated - grant funded
A	3410	110	FIRE	Salaries	\$ 3,725	Under appropriated
A	3410	120	FIRE	Clerical	\$ 150	Under appropriated
						Budgeted in contingency account
A	3410	130	FIRE	Wages	\$ 412,825	
A	3410	150	FIRE	Overtime	\$ 251,550	Under appropriated
A	3410	155	FIRE	Holiday Pay	\$ 6,525	Under appropriated
A	3410	175	FIRE	Health Insurance Buy-out	\$ 400	Under appropriated
A	3410	230	FIRE	Motor Vehicles	\$ 2,950	Under appropriated
A	3410	250	FIRE	Other Equipment	\$ 5,700	Under appropriated
A	3410	420	FIRE	Insurance	\$ 17,000	Under appropriated
A	3410	810	FIRE	NYS Retirement	\$ 225	Under appropriated
						Budgeted in contingency account
A	3410	820	FIRE	Fire Retirement System	\$ 149,150	
						Budgeted in contingency account
A	3410	830	FIRE	Social Security	\$ 29,300	
A	3510	430	CONTROL OF ANIMALS	Contracted Services	\$ 4,000	Under appropriated
A	3620	110	CODE ENFORCEMENT	Salaries	\$ 1,800	Under appropriated
A	3620	120	CODE ENFORCEMENT	Clerical	\$ 175	Under appropriated
A	3620	130	CODE ENFORCEMENT	Wages	\$ 4,150	Under appropriated
A	3620	140	CODE ENFORCEMENT	Temporary	\$ 500	Under appropriated
						Under appropriated - grant funded
A	3620	250	CODE ENFORCEMENT	Other Equipment	\$ 60,700	
A	3620	410	CODE ENFORCEMENT	Utilities	\$ 200	Under appropriated
A	3620	430	CODE ENFORCEMENT	Contracted Services	\$ 75,100	Under appropriated
A	3620	810	CODE ENFORCEMENT	NYS Retirement	\$ 1,000	Under appropriated
A	3620	840	CODE ENFORCEMENT	Workers' Compensation	\$ 725	Under appropriated
A	3620	850	CODE ENFORCEMENT	Health Insurance	\$ 7,175	Under appropriated

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Approving Re-adoption of Risk Retention
Fund, Self-Funded Health Insurance Fund and
Debt Service Fund Budgets and Supplemental
Appropriation No. 1 for Fiscal Year 2016-17
for Various Accounts

Council Member HORBACZ, Cody J.

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Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	5010	175	MUNICIPAL MAINTENANCE	Health Insurance Buy-out	\$	1,025	Under appropriated
A	5010	230	MUNICIPAL MAINTENANCE	Motor Vehicles	\$	575	Under appropriated
A	5010	840	MUNICIPAL MAINTENANCE	Workers' Compensation	\$	7,500	Under appropriated
A	5110	440	MAINTENANCE OF ROADS	Fees, Non-employee	\$	600	Under appropriated
A	5110	840	MAINTENANCE OF ROADS	Workers' Compensation	\$	18,450	Under appropriated
A	5142	110	SNOW REMOVAL	Salaries	\$	4,650	Under appropriated
A	5142	130	SNOW REMOVAL	Wages	\$	2,125	Under appropriated
A	5142	175	SNOW REMOVAL	Health Insurance Buy-out	\$	2,350	Under appropriated
A	5142	230	SNOW REMOVAL	Motor Vehicles	\$	200	Under appropriated
A	5142	465	SNOW REMOVAL	Equipment < \$5,000	\$	4,800	Under appropriated
A	5142	840	SNOW REMOVAL	Workers' Compensation	\$	61,275	Under appropriated
A	5184	110	HYDROELECTRIC PRODUCTION	Salaries	\$	12,150	Under appropriated
A	5184	130	HYDROELECTRIC PRODUCTION	Wages	\$	50	Under appropriated
A	5184	150	HYDROELECTRIC PRODUCTION	Overtime	\$	75	Under appropriated
A	5184	420	HYDROELECTRIC PRODUCTION	Insurance	\$	1,725	Under appropriated
A	5184	430	HYDROELECTRIC PRODUCTION	Contracted Services	\$	17,175	Under appropriated
A	5184	450	HYDROELECTRIC PRODUCTION	Miscellaneous	\$	425	Under appropriated
A	5184	460	HYDROELECTRIC PRODUCTION	Materials and Supplies	\$	575	Under appropriated
A	5184	810	HYDROELECTRIC PRODUCTION	Employee Retirement System	\$	200	Under appropriated
A	5184	830	HYDROELECTRIC PRODUCTION	Social Security	\$	875	Under appropriated
A	5186	140	TRAFFIC CONTROL & LIGHTING	Temporary	\$	9,500	Under appropriated
A	5186	440	TRAFFIC CONTROL & LIGHTING	Fees, Non-employee	\$	150	Under appropriated
A	5186	465	TRAFFIC CONTROL & LIGHTING	Equipment < \$5,000	\$	2,700	Under appropriated
A	5186	810	TRAFFIC CONTROL & LIGHTING	NYS Retirement	\$	1,750	Under appropriated
A	5630	175	BUS	Health Insurance Buy-out	\$	6,900	Under appropriated
A	5630	420	BUS	Insurance	\$	150	Under appropriated
A	5630	430	BUS	Contracted Services	\$	4,150	Under appropriated
A	5630	455	BUS	Vehicle Expense	\$	2,825	Under appropriated
A	5630	460	BUS	Materials and Supplies	\$	750	Under appropriated
A	5650	420	CITY PARKING FACILITIES	Insurance	\$	350	Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	6410	460	PUBLICITY	Materials and Supplies	\$	1,675	Under appropriated
A	6410	465	PUBLICITY	Equipment < \$5,000	\$	150	Under appropriated
A	7020	110	RECREATION ADMINISTRATION	Salaries	\$	2,750	Under appropriated
A	7020	120	RECREATION ADMINISTRATION	Clerical	\$	2,050	Under appropriated
A	7020	150	RECREATION ADMINISTRATION	Overtime	\$	1,050	Under appropriated
A	7020	410	RECREATION ADMINISTRATION	Utilities	\$	3,050	Under appropriated
A	7020	430	RECREATION ADMINISTRATION	Contracted Services	\$	725	Under appropriated
A	7020	450	RECREATION ADMINISTRATION	Miscellaneous	\$	75	Under appropriated
A	7020	455	RECREATION ADMINISTRATION	Vehicle Expense	\$	150	Under appropriated
A	7020	465	RECREATION ADMINISTRATION	Equipment < \$5,000	\$	700	Under appropriated
A	7110	130	THOMPSON PARK	Wages	\$	3,375	Under appropriated
A	7110	150	THOMPSON PARK	Overtime	\$	5,325	Under appropriated
A	7110	410	THOMPSON PARK	Utilities	\$	22,425	Under appropriated
A	7110	465	THOMPSON PARK	Equipment < \$5,000	\$	4,300	Under appropriated
A	7110	840	THOMPSON PARK	Workers' Compensation	\$	4,150	Under appropriated
A	7140	140	PLAYGROUNDS	Temporary	\$	14,200	Under appropriated
A	7140	150	PLAYGROUNDS	Overtime	\$	2,125	Under appropriated
A	7140	250	PLAYGROUNDS	Other Equipment	\$	19,300	Under appropriated - grant funded
A	7140	410	PLAYGROUNDS	Utilities	\$	200	Under appropriated
A	7140	810	PLAYGROUNDS	NYS Retirement	\$	3,600	Under appropriated
A	7140	830	PLAYGROUNDS	Social Security	\$	1,050	Under appropriated
A	7141	130	FAIRGROUNDS	Wages	\$	650	Under appropriated
A	7141	140	FAIRGROUNDS	Temporary	\$	7,550	Under appropriated
A	7141	450	FAIRGROUNDS	Miscellaneous	\$	475	Under appropriated
A	7141	810	FAIRGROUNDS	NYS Retirement	\$	5,125	Under appropriated
A	7141	830	FAIRGROUNDS	Social Security	\$	500	Under appropriated
A	7141	850	FAIRGROUNDS	Health Insurance	\$	1,150	Under appropriated
A	7143	140	ATHLETIC PROGRAMS	Temporary	\$	9,000	Under appropriated
A	7143	150	ATHLETIC PROGRAMS	Overtime	\$	3,875	Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	7143	250	ATHLETIC PROGRAMS	Other Equipment	\$	5,475	Under appropriated
A	7143	410	ATHLETIC PROGRAMS	Utilities	\$	3,200	Under appropriated
A	7143	440	ATHLETIC PROGRAMS	Fees, Non-employee	\$	1,650	Under appropriated
A	7143	810	ATHLETIC PROGRAMS	NYS Retirement	\$	2,725	Under appropriated
A	7143	830	ATHLETIC PROGRAMS	Social Security	\$	900	Under appropriated
A	7143	850	ATHLETIC PROGRAMS	Health Insurance	\$	825	Under appropriated
A	7180	130	SWIMMING POOLS	Wages	\$	6,100	Under appropriated
A	7180	410	SWIMMING POOLS	Utilities	\$	5,200	Under appropriated
A	7180	420	SWIMMING POOLS	Insurance	\$	425	Under appropriated
A	7180	460	SWIMMING POOLS	Materials and Supplies	\$	1,725	Under appropriated
A	7180	465	SWIMMING POOLS	Equipment < \$5,000	\$	100	Under appropriated
A	7180	810	SWIMMING POOLS	NYS Retirement	\$	2,550	Under appropriated
A	7180	850	SWIMMING POOLS	Health Insurance	\$	1,425	Under appropriated
A	7265	120	ICE ARENA	Clerical	\$	1,900	Under appropriated
A	7265	140	ICE ARENA	Temporary (Concession stand)	\$	15,575	Under appropriated
A	7265	150	ICE ARENA	Overtime	\$	12,000	Under appropriated
A	7265	410	ICE ARENA	Utilities	\$	2,450	Under appropriated
A	7265	420	ICE ARENA	Insurance	\$	250	Under appropriated
A	7265	430	ICE ARENA	Contracted Services	\$	8,000	Under appropriated
A	7265	455	ICE ARENA	Vehicle Expense	\$	575	Under appropriated
A	7265	460	ICE ARENA	Materials and Supplies (concession stand)	\$	16,875	Under appropriated
A	7265	830	ICE ARENA	Social Security	\$	450	Under appropriated
A	8010	430	ZONING	Contracted Services	\$	250	Under appropriated
A	8010	450	ZONING	Miscellaneous	\$	50	Under appropriated
A	8020	110	PLANNING	Salaries	\$	4,825	Under appropriated
A	8020	150	PLANNING	Overtime	\$	300	Under appropriated
A	8020	465	PLANNING	Equipment < \$5,000	\$	1,100	Under appropriated
A	8020	810	PLANNING	Employee Retirement System	\$	7,075	Under appropriated
A	8140	110	STORM SEWER	Salaries	\$	900	Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	8140	410	STORM SEWER	Utilities	\$	175	Under appropriated
A	8140	440	STORM SEWER	Fees, Non-employee	\$	25	Under appropriated
A	8160	110	REFUSE AND RECYCLE	Salaries	\$	15,675	Under appropriated
A	8160	175	REFUSE AND RECYCLE	Health Insurance Buy-out	\$	1,300	Under appropriated
A	8160	410	REFUSE AND RECYCLE	Utilities	\$	50	Under appropriated
A	8160	455	REFUSE AND RECYCLE	Vehicle Expense	\$	19,200	Under appropriated
A	9040	800	OTHER EXPENSES	Workers' Compensation	\$	12,025	Under appropriated
A	9730	600	OTHER EXPENSES	Bond Anticipation Note - Principal	\$	121,000	Originally budgeted as serial bond principal
A	9730	700	OTHER EXPENSES	Bond Anticipation Note - Interest	\$	24,500	Originally budgeted as serial bond interest
A	9960	900	OTHER EXPENSES	Black River Trust Fund	\$	10,000	Erroneously omitted from budget
TOTAL						<u>\$ 2,048,725</u>	

						<u>Decrease</u>	
A	1230	840	MUNICIPAL EXECUTIVE	Workers' Compensation	\$	(127,500)	
A	1990	430	CONTINGENCY	Contracted Services		\$(1,150,000)	
A	3120	140	POLICE	Temporary	\$	(10,000)	
A	3120	410	POLICE	Utilities	\$	(11,300)	
A	3120	430	POLICE	Contracted Services	\$	(25,000)	
A	3120	450	POLICE	Miscellaneous	\$	(30,000)	
A	3120	455	POLICE	Vehicle Expense	\$	(30,800)	
A	3120	820	POLICE	Police Retirement System	\$	(30,200)	
A	3120	830	POLICE	Social Security	\$	(9,725)	
A	3120	840	POLICE	Workers' Compensation	\$	(34,475)	
A	3410	410	FIRE	Utilities	\$	(13,300)	
A	3410	430	FIRE	Contracted Services	\$	(25,000)	
A	3410	450	FIRE	Miscellaneous	\$	(16,700)	

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

A	3410	455	FIRE
A	3410	465	FIRE
A	5142	150	SNOW REMOVAL
A	5142	430	SNOW REMOVAL
A	5142	455	SNOW REMOVAL
A	5142	460	SNOW REMOVAL
A	5630	110	BUS
A	5630	120	BUS
A	5630	450	BUS
A	5630	810	BUS
A	5630	830	BUS
A	5630	850	BUS
A	8140	840	STORM SEWER
A	8160	130	REFUSE AND RECYCLE
A	8160	140	REFUSE AND RECYCLE
A	8160	430	REFUSE AND RECYCLE
A	8160	830	REFUSE AND RECYCLE
A	8160	840	REFUSE AND RECYCLE
A	9050	800	OTHER EXPENSES
A	9710	600	OTHER EXPENSES
A	9710	700	OTHER EXPENSES

TOTAL

Vehicle Expense	\$ (8,075)
Equipment < \$5,000	\$ (29,000)
Overtime	\$ (19,500)
Contracted Services	\$ (9,500)
Vehicle Expense	\$ (57,000)
Materials and Supplies	\$ (14,900)
Salaries	\$ (65,000)
Clerical	\$ (16,750)
Miscellaneous	\$ (21,800)
NYS Retirement	\$ (10,950)
Social Security	\$ (7,200)
Health Insurance	\$ (23,175)
Workers' Compensation	\$ (1,900)
Wages	\$ (54,000)
Temporary	\$ (12,000)
Contracted Services	\$ (26,400)
Social Security	\$ (5,250)
Workers' Compensation	\$ (16,000)
Unemployment Insurance	\$ (8,325)
Serial Bonds - Principal	\$ (95,000)
Serial Bonds - Interest	\$ (33,000)
TOTAL	<u>\$(2,048,725)</u>

COMMUNITY DEVELOPMENT FUND

CD	8668	130	COMMUNITY DEVELOPMENT
CD	8668	150	COMMUNITY DEVELOPMENT
CD	8668	460	COMMUNITY DEVELOPMENT
CD	8668	810	COMMUNITY DEVELOPMENT
CD	8668	830	COMMUNITY DEVELOPMENT

	<u>Increase</u>	
Wages	\$ 22,550	Under appropriated
Overtime	\$ 175	Under appropriated
Materials and Supplies	\$ 11,300	Under appropriated
NYS Retirement System	\$ 1,850	Under appropriated
Social Security	\$ 625	Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

CD 8668 850 COMMUNITY DEVELOPMENT
 Total

Health Insurance \$ 2,050 Under appropriated
 \$ 38,550

Decrease

CD 8668 430 CDBG Grant
 Total

Contracted Services \$ (38,550)
 \$ (38,550)

RISK RETENTION FUND

CS 1740 430 RISK RETENTION
 Total

Increase
 Administration \$ 2,275 Under appropriated
 \$ 2,275

Decrease

CS 1930 430 RISK RETENTION
 Total

Judgements & Claims \$ (2,275)
 \$ (2,275)

WATER FUND

F 8310 120 WATER ADMINISTRATION
 F 8310 130 WATER ADMINISTRATION
 F 8310 150 WATER ADMINISTRATION
 F 8310 410 WATER ADMINISTRATION
 F 8310 420 WATER ADMINISTRATION
 F 8310 450 WATER ADMINISTRATION
 F 8310 465 WATER ADMINISTRATION
 F 8310 810 WATER ADMINISTRATION
 F 8320 420 SOURCE OF SUPPLY, POWER & PUMPING
 F 8330 110 WATER PURIFICATION
 F 8330 150 WATER PURIFICATION

Increase
 Clerical \$ 1,400 Under appropriated
 Wages \$ 150 Under appropriated
 Overtime \$ 5,600 Under appropriated
 Utilities \$ 1,250 Under appropriated
 Insurance \$ 325 Under appropriated
 Miscellaneous \$ 500 Under appropriated
 Equipment < \$5,000 \$ 800 Under appropriated
 NYS Retirement \$ 600 Under appropriated
 Insurance \$ 450 Under appropriated
 Salaries \$ 925 Under appropriated
 Overtime \$ 900 Under appropriated

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Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

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Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

F	8330	250	WATER PURIFICATION	Other Equipment	\$	3,750	Under appropriated
F	8330	420	WATER PURIFICATION	Insurance	\$	2,350	Under appropriated
F	8330	460	WATER PURIFICATION	Materials and Supplies	\$	5,275	Under appropriated
F	8340	250	TRANSMISSION AND DISTRIBUTION	Other Equipment	\$	25,100	Under appropriated
F	8340	410	TRANSMISSION AND DISTRIBUTION	Utilities	\$	18,125	Under appropriated
F	8340	430	TRANSMISSION AND DISTRIBUTION	Contracted Services	\$	100	Under appropriated
F	8340	840	TRANSMISSION AND DISTRIBUTION	Workers' Compensation	\$	32,675	Under appropriated
F	9040	800	OTHER EXPENSES	Worker's Compensation	\$	200	Under appropriated
F	9730	600	OTHER EXPENSES	Bond Anticipation Note - Principal	\$	32,500	Originally budgeted as serial bond principal
F	9730	700	OTHER EXPENSES	Bond Anticipation Note - Interest	\$	6,500	Originally budgeted as serial bond interest
TOTAL					\$	<u>139,475</u>	
						<u>Decrease</u>	
F	1990	430	CONTINGENCY	Contingency	\$	(32,000)	
F	8340	465	TRANSMISSION AND DISTRIBUTION	Equipment < \$5,000	\$	(51,475)	
F	9950	900	OTHER EXPENSES	Transfer to Capital Fund	\$	(56,000)	
TOTAL						<u>(139,475)</u>	

SEWER FUND

						<u>Increase</u>	
G	8110	120	SEWER ADMINISTRATION	Clerical	\$	1,400	Under appropriated
G	8110	130	SEWER ADMINISTRATION	Wages	\$	150	Under appropriated
G	8110	150	SEWER ADMINISTRATION	Overtime	\$	5,600	Under appropriated
G	8110	420	SEWER ADMINISTRATION	Insurance	\$	325	Under appropriated
G	8110	450	SEWER ADMINISTRATION	Miscellaneous	\$	2,800	Under appropriated
G	8110	465	SEWER ADMINISTRATION	Equipment < \$5,000	\$	100	Under appropriated
G	8110	810	SEWER ADMINISTRATION	NYS Retirement	\$	475	Under appropriated

RESOLUTION

Page 13 of 15

Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

G	8120	110	SANITARY SEWER	Salaries	\$	900	Under appropriated
G	8120	175	SANITARY SEWER	Health Insurance Buy-out	\$	1,900	Under appropriated
G	8120	410	SANITARY SEWER	Utilities	\$	5,150	Under appropriated
G	8120	460	SANITARY SEWER	Materials and Supplies	\$	7,625	Under appropriated
G	8130	110	SEWAGE TREATMENT AND DISPOSAL	Salaries	\$	1,950	Under appropriated
G	8130	150	SEWAGE TREATMENT AND DISPOSAL	Overtime	\$	3,725	Under appropriated
G	8130	420	SEWAGE TREATMENT AND DISPOSAL	Insurance	\$	16,325	Under appropriated
G	8130	430	SEWAGE TREATMENT AND DISPOSAL	Contracted Services	\$	32,425	Under appropriated
G	8130	440	SEWAGE TREATMENT AND DISPOSAL	Fees, Non-employee	\$	275	Under appropriated
G	8130	455	SEWAGE TREATMENT AND DISPOSAL	Vehicle Expense	\$	650	Under appropriated
G	8130	460	SEWAGE TREATMENT AND DISPOSAL	Materials and Supplies	\$	90,125	Under appropriated
G	8130	810	SEWAGE TREATMENT AND DISPOSAL	NYS Retirement	\$	3,100	Under appropriated
G	8130	850	SEWAGE TREATMENT AND DISPOSAL	Health Insurance	\$	15,950	Under appropriated
G	9040	800	OTHER EXPENSES	Worker's Compensation	\$	175	Under appropriated
G	9050	800	OTHER EXPENSES	Unemployment Insurance	\$	8,975	Under appropriated
G	9060	800	OTHER EXPENSES	Health Insurance - Retirees	\$	8,225	Under appropriated
G	9065	800	OTHER EXPENSES	Medicare Reimbursements	\$	175	Under appropriated
G	9070	800	OTHER EXPENSES	Compensated Absences	\$	1,125	Under appropriated
G	9730	700	OTHER EXPENSES	Bond Anticipation Note - Interest	\$	6,500	Under appropriated

G	9950	900	OTHER EXPENSES	Transfer to Capital Fund	\$	304,250	
Total						<u>\$</u>	<u>520,375</u>

Erroneously budgeted as bond anticipation note principal

				<u>Decrease</u>		
G	1990	430	CONTINGENCY	Contracted Services	\$	(30,000)
G	8110	110	SEWER ADMINISTRATION	Salaries	\$	(6,575)
G	8110	430	SEWER ADMINISTRATION	Contracted Services	\$	(6,800)
G	8110	850	SEWER ADMINISTRATION	Health Insurance	\$	(4,775)
G	8120	430	SANITARY SEWER	Contracted Services	\$	(6,600)

RESOLUTION

Page 14 of 15

Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

G	8120	455	SANITARY SEWER	Vehicle Expense	\$	(7,200)
G	8120	465	SANITARY SEWER	Equipment < \$5,000	\$	(4,750)
G	8120	810	SANITARY SEWER	NYS Retirement	\$	(4,200)
G	8120	850	SANITARY SEWER	Health Insurance	\$	(3,875)
G	8130	130	SEWAGE TREATMENT AND DISPOSAL	Wages	\$	(25,000)
G	8130	175	SEWAGE TREATMENT AND DISPOSAL	Health Insurance Buy-out	\$	(7,100)
G	8130	250	SEWAGE TREATMENT AND DISPOSAL	Other Equipment	\$	(7,900)
G	8130	410	SEWAGE TREATMENT AND DISPOSAL	Utilities	\$	(59,000)
G	8130	450	SEWAGE TREATMENT AND DISPOSAL	Miscellaneous	\$	(5,500)
G	8130	465	SEWAGE TREATMENT AND DISPOSAL	Equipment < \$5,000	\$	(25,000)
G	8130	830	SEWAGE TREATMENT AND DISPOSAL	Social Security	\$	(4,700)
G	8130	840	SEWAGE TREATMENT AND DISPOSAL	Workers' Compensation	\$	(6,900)
G	9710	600	OTHER EXPENSES	Serial Bonds - Principal	\$	(3,000)
G	9710	700	OTHER EXPENSES	Serial Bonds - Interest	\$	(9,000)
G	9730	600	OTHER EXPENSES	Bond Anticipation Note - Principal	\$	(292,500)
Total					\$	<u>(520,375)</u>

LIBRARY FUND

					<u>Increase</u>	
L	7410	110	LIBRARY	Salaries	\$	275 Under appropriated
L	7410	420	LIBRARY	Insurance	\$	19,600 Under appropriated
L	7410	430	LIBRARY	Contracted Services	\$	3,300 Under appropriated
L	7410	440	LIBRARY	Fees, Non-employee	\$	1,000 Under appropriated
L	7410	460	LIBRARY	Materials and Supplies	\$	1,000 Under appropriated
L	7410	850	LIBRARY	Health Insurance	\$	11,200 Under appropriated
L	9040	800	OTHER EXPENSES	Worker's Compensation	\$	175 Under appropriated
L	9089	800	OTHER EXPENSES	Other Employee Benefits	\$	<u>100</u> Under appropriated
Total					\$	<u>36,650</u>

Decrease

RESOLUTION

Page 15 of 15

Approving Re-adoption of Risk Retention Fund, Self-Funded Health Insurance Fund and Debt Service Fund Budgets and Supplemental Appropriation No. 1 for Fiscal Year 2016-17 for Various Accounts

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

L	1990	430	CONTINGENCY
L	7410	120	LIBRARY
L	7410	410	LIBRARY
L	9060	800	OTHER EXPENSES
Total			

Contracted Services	\$ (6,000)
Clerical	\$ (19,000)
Utilities	\$ (2,750)
Health Insurance - Retirees	\$ (8,900)
Total	\$ (36,650)

SELF FUNDED HEALTH INSURANCE FUND

MS	1710	110	SELF FUNDED HEALTH INSURANCE
MS	1710	440	SELF FUNDED HEALTH INSURANCE
MS	9060	430.0020	SELF FUNDED HEALTH INSURANCE
MS	9060	430.0030	SELF FUNDED HEALTH INSURANCE

	<u>Increase</u>	
Salaries	\$ 225	Under appropriated
Fees	\$ 1,700	Under appropriated
Non-pharmacy Claims	\$ 5,000	Under appropriated
Pharmacy Claims	\$ 15,900	Under appropriated
Total	\$ 22,825	

MS	1710	430	SELF FUNDED HEALTH INSURANCE
MS	1710	430	SELF FUNDED HEALTH INSURANCE
MS	1710	430	SELF FUNDED HEALTH INSURANCE
MS	1710	430	SELF FUNDED HEALTH INSURANCE
MS	1710	810	SELF FUNDED HEALTH INSURANCE

	<u>Decrease</u>
Insurance	\$ (11,000)
Contracted Services - Administration	\$ (9,425)
Miscellaneous	\$ (1,100)
Materials and Supplies	\$ (300)
Retirement	\$ (1,000)
Total	\$ (22,825)

Seconded by

Res No. 13

October 11, 2017

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Re-adoption of the Fiscal Year 2017-18 General Fund and Fiscal Years 2017-18 through 2021-22 Capital Fund Budget

Included in tonight's agenda is a resolution to accept the bid submitted by Rusty Johnson Masonry, Inc. in the amount of \$99,164 for the reconstruction of the retaining wall in Thompson Park. As this project was not included in the Fiscal Year 2017-18 budgets, City Council needs to re-adopt the Fiscal Year 2017-18 General Fund and Fiscal Years 2017-18 through 2021-22 Capital Fund Budgets to provide funding to repair the wall.

A summary of the project's estimated costs are as follows:

Subsurface and geotechnical investigations	\$ 6,928
Wall reconstruction	\$ 99,164
Storm water collection/outfall system	\$ 4,250
Road reconstruction	\$ 1,000
Contingency	<u>\$ 13,658</u>
Total	<u>\$125,000</u>

A resolution amending the General and Capital Fund Budget has been prepared for City Council consideration to include this as an approved project.

RESOLUTION

Page 1 of 1

Readopting Fiscal Year 2017-18
General Fund Budget and Fiscal Year
2017-18 through 2021-22 Capital
Fund Budget

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS on June 5, 2017 the City Council passed a resolution adopting the Budget for Fiscal Year 2017-18, of which \$42,702,845 was appropriated for the General Fund, and

WHEREAS on June 5, 2017 the City Council adopted the Fiscal Years 2017-18 through 2021-22 Capital Budget, and

WHEREAS the Adopted Fiscal Year 2017-18 General Fund and Capital Fund Budgets did not contain funding to repair the damaged wall in Thompson Park,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby amends the Fiscal Years 2017-18 through 2021-22 Capital Budget to add the repair of the wall located in Thompson Park at an estimated cost of \$125,000 to the FY 2017-18 Capital Budget, and

BE IT FURTHER RESOLVED that the City Council of the City of Watertown hereby re-adopts the General Fund Budget for Fiscal Year 2017-18 in the total amount of \$42,827,845 and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the following adjustments be included in the re-adopted General Fund Budget:

Revenue and Appropriated Fund Balance

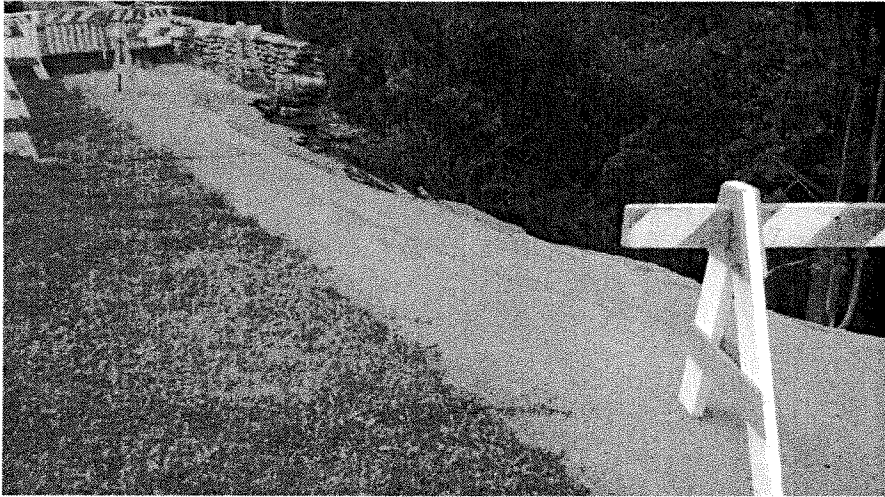
A.0000.0909 Fund Balance	\$ 125,000
Total Revenues and Appropriated Fund Balance	<u>\$ 125,000</u>

Expenditures

A.9950.0900 Transfer to Capital Fund	\$ 125,000
Total Expenditures	<u>\$ 125,000</u>

Seconded by

FISCAL YEAR 2017-2018
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK

PROJECT DESCRIPTION	COST
Thompson Park Retaining Wall Repair This project consists of the construction of a 13' high by 50' long concrete retaining wall on Pinnacle Wood Drive, in Thompson Park, to replace a section of collapsed wall, as well as storm sewer improvements. The retaining wall will be a cast in place concrete wall with a stone veneer reusing onsite limestone to the maximum extent possible.   Funding to support this project will be from a transfer from the General Fund (A.9950.0900).	\$125,000
TOTAL	\$125,000

October 12, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Accepting Bids for Screenings Equipment Improvements Project,
Waste Water Treatment Plant

The City Purchasing Department has advertised and received sealed bids for the Screenings Equipment Improvements Project at the Waste Water Treatment Plant, as per specifications.

Invitations to bid were also issued to seven (7) prospective bidders, as well as area plan room houses, with four (4) bids received and publicly opened and read in the City Purchasing Department on Tuesday, October 3, 2017, at 11:00 a.m. The bid is broken down into two separate contracts as per Wickes Law, which applies to bids over \$500,000. The two contracts are for General Contract Work and for Electrical Contract Work.

City Purchasing Manager Amy Pastuf reviewed the bids received with Chief Operator Mark Crandall and GHD, the engineering firm engaged to design the specifications, and it is their recommendation that the awards be issued to the lowest qualifying bidder meeting City specifications.

The other bids submitted are detailed in the attached report of Ms. Pastuf.

A Resolution has been prepared for City Council consideration. Approval of this resolution is contingent upon approval of the Bond Ordinance to cover the cost of this project, which is included in the 2017-2018 Budget.

RESOLUTION

Page 1 of 1

Accepting Bid for Screenings Equipment
Improvement Project, Waste Water Treatment
Plant, Henderson Brothers Contracting, Inc.

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the General Contractor Work for the Screenings Equipment Improvements Project at the Waste Water Treatment Plant, and

WHEREAS bid specifications were sent to seven (7) prospective bidders and area plan houses, with a total of four (4) bids received, and

WHEREAS on Tuesday, October 3, 2017, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Chief Operator Mark Crandall and GHD, the engineering firm engaged to design the specifications, it is their recommendation that the City Council accept the bid from Henderson Brothers Contracting, Inc. for the General Contract Work in the amount of \$906,504,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Henderson Brothers Contracting, Inc. for the General Contract Work in the amount of \$906,504 as the lowest qualifying bidder meeting City specifications, for the Screenings Equipment Improvements Project at the Waste Water Treatment Plant, and

BE IT FURTHER RESOLVED that the approval of this Resolution is contingent upon the City Council approving a Bond Ordinance Amendment to cover the expenses associated with this project, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to Henderson Brothers Contracting, Inc.

Seconded by

RESOLUTION

Page 1 of 1

Accepting Bid for Screenings Equipment
Improvement Project, Waste Water Treatment
Plant, S&L Electric

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Purchasing Department has advertised and received sealed bids for the Electrical Work for the Screenings Equipment Improvements Project at the Waste Water Treatment Plant, and

WHEREAS bid specifications were sent to seven (7) prospective bidders and area plan houses, with a total of four (4) bids received, and

WHEREAS on Tuesday, October 3, 2017, at 11:00 a.m. the bids received were publicly opened and read, and

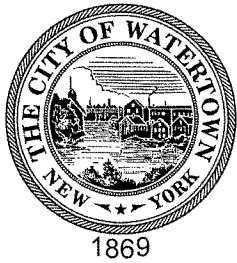
WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Chief Operator Mark Crandall and GHD, the engineering firm engaged to design the specifications, it is their recommendation that the City Council accept the bid from S&L Electric for the Electrical Contract Work in the amount of \$55,000,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by S&L Electric for the Electrical Contract Work in the amount of \$55,000 as the lowest qualifying bidder meeting City specifications, for the Screenings Equipment Improvements Project at the Waste Water Treatment Plant, and

BE IT FURTHER RESOLVED that the approval of this Resolution is contingent upon the City Council approving a Bond Ordinance Amendment to cover the expenses associated with this project, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to S&L Electric.

Seconded by



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
Phone (315) 785-7749 Fax (315) 785-7752

Amy M. Pastuf
Purchasing Manager

MEMORANDUM

TO: Sharon Addison, City Manager
FROM: Amy M. Pastuf, Purchasing Manager
SUBJECT: Bid 2017-19 – Screenings Equipment Improvements Project
DATE: 10/11/2017

The City's Purchasing Department advertised in the Watertown Daily Times on September 8, 2017 calling for sealed bids for Screenings Equipment Improvements Project at the Waste Water Treatment Plant. This project will consist of removal and replacement of the current mechanical bar screens equipment, installation of integral screenings washing compactors and any associated facility modifications. The City bid two separate contracts (General Contractor and Electrical) for the project as per Wicks Law. New York General Municipal Law § 101, known as Wicks Law requires that when the total cost of contract work for the erection, construction, reconstruction, or alteration of a public building exceeds \$500,000 or more, independent prime contractors must be used for the 1) plumbing and gas fitting work; 2) steam, hot water heating, ventilation and air conditioning work; and 3) electrical wiring and illuminating fixtures work. Separate specifications are required for each aspect of the project so that each may be separately and independently bid.

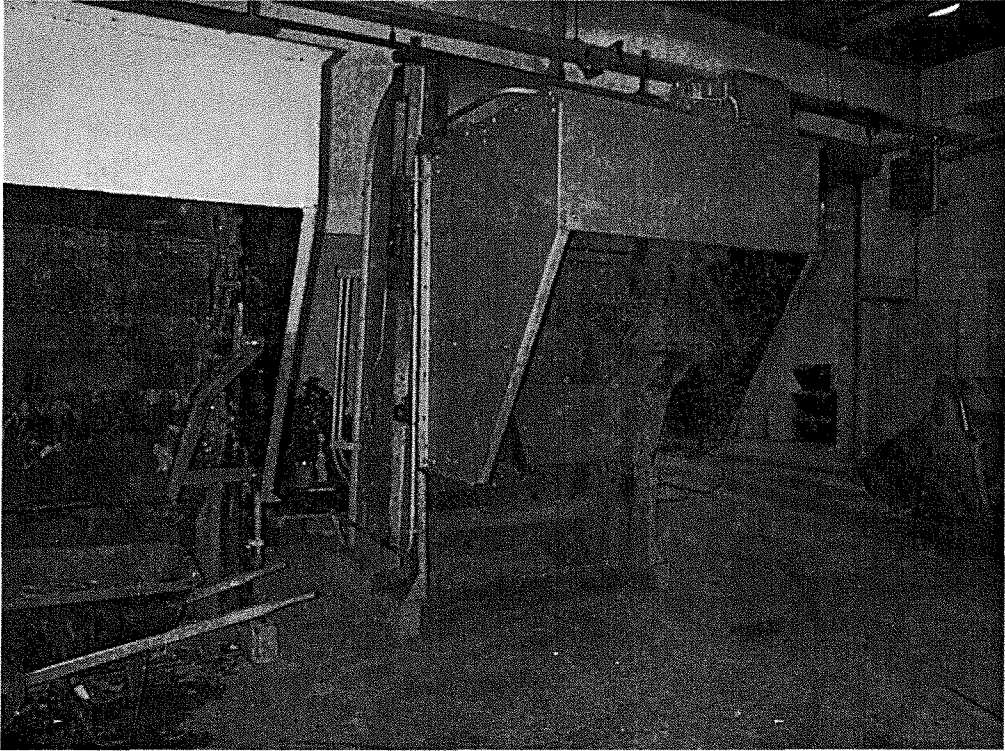
Funding to support this project will be through the issuance of a twenty (20) year serial bond. This item can be found on page 306 of the 2017-2018 Adopted Budget.

The Purchasing Department issued Invitations to Bid to seven (7) prospective bidders as well as the area plan room houses (Northern Builder's Exchange, Syracuse Builder's Exchange and the Dodge Reports) and received four (4) sealed bid submittals. The Purchasing Department publically opened and read the sealed bids on October 3, 2017 at 11:00 am, local time. The bid tabulation for the bid is shown below.

Description	Adirondack Mechanical Services, Inc.	Henderson Brothers Contracting, Inc.	Patricia Electric, Inc.	S&L Electric
	Wilton, NY	Central Square, NY	Syracuse, NY	Colton, NY
General				
A-1 - Mobilization	\$47,000.00	\$45,000.00		
A2 - General Construction	\$1,160,000.00	\$855,504.00		
A-3 - Record Documents	\$5,000.00	\$5,000.00		
A-4 - O&M Manuals	\$1,000.00	\$1,000.00		
Total Base Bid Price	\$1,213,000.00	\$906,504.00		
Electrical				
A-5 - Mobilization			\$2,400.00	\$2,200.00
A-6 - Electrical Construction			\$52,700.00	\$50,800.00
A-7 - Record Documents			\$2,000.00	\$2,000.00
Total Base Bid Price			\$57,100.00	\$55,000.00

GHD, the engineering firm engaged to design the specifications, Chief Operator Mark Crandall and the Purchasing Department reviewed the responses to ensure that they complied with the specifications. Staff recommends that City Council award the General Contract for the Screening Equipment Improvements to **Henderson Brothers Contracting, Inc.** for **\$906,504.00** and the Electrical Contract for the Screening Equipment Improvements to **S&L Electric** for **\$55,000.00** as the lowest responsive responsible bidders. If there are any questions concerning this recommendation, please contact me at your convenience.

FISCAL YEAR 2017-2018
CAPITAL BUDGET
FACILITY IMPROVEMENTS
WASTEWATER TREATMENT FACILITY

PROJECT DESCRIPTION	COST
Grit Removal Equipment Replacement The existing system has been in service since 1964 with the original construction of the facility and has been in continuous operation since that time. The equipment has been thru several complete rebuilds. It has become a continuous maintenance project to keep it in working operation and its reliability is no longer certain.  Funding to support this project will be through the issuance of a 20 year serial bond with projected FY 2018-19 debt service of \$76,250.	\$750,000
TOTAL	\$750,000

Res No. 16

October 12, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Approving Conduit License Agreement For Charter Communications to
Access and Use City Conduit

The City owns and is expanding underground conduit in the City of Watertown to further develop fiber connectivity for use by public and private entities. Charter Communications, Inc., Manager for Time Warner Cable Northeast, seeks to use a portion of the City's conduit system for the installation, maintenance and repair of its fiber. The City has entered into a similar arrangement with Westelcom and staff used this model to negotiate similar terms with Charter Communications. Staff recommends that City Council approve the Conduit License Agreement before you tonight.

RESOLUTION

Page 1 of 1

Approving Conduit License Agreement for
Charter Communications

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City is a municipal corporation organized under the laws of the State of New York and, as such, owns and is developing underground conduit within the City of Watertown for the City's use in encasing City-owned fiber cable, and

WHEREAS the City has available space in its conduit which can be efficiently utilized by others for similar purposes to the extent such additional facilities do not interfere with the City's needs, and

WHEREAS the City desires to advance the public purpose of promoting, developing or expanding business within the City by permitting the location of private facilities within the City's existing and proposed conduit, and

WHEREAS in pursuit of that public purpose, the City desires to grant non-exclusive licenses for the operation, management and maintenance of private lines within the City's conduit,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Conduit License Agreement for Charter Communications, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign the Agreement with Charter Communications, a copy of which is attached and made part of this resolution.

Seconded by

CONDUIT LICENSE AGREEMENT FOR CHARTER COMMUNICATIONS

This Conduit License Agreement is being made and is intended to be effective as of October 1, 2017 for an initial period of five (5) years, between the City of Watertown, New York with principal offices located at 245 Washington Street; Watertown, New York 13601 (the "CITY") and TIME WARNER CABLE NORTHEAST, LLC, with place of business located at 400 Atlantic Street, Stamford, CT 06901 ("Charter Communications" or "Licensee").

INTRODUCTION

WHEREAS, the City is a municipal corporation organized under the laws of the State of New York and, as such, owns and is developing underground conduit within the City of Watertown for the City's use in encasing City-owned fiber cable; and

WHEREAS, the City has available space in its conduit which can be efficiently utilized by others for similar purposes to the extent such additional facilities do not interfere with the City's needs; and

WHEREAS, the City desires to advance the public purpose of promoting, developing or expanding business within the City by permitting the location of private facilities within the City's existing and proposed conduit; and

WHEREAS, in pursuit of that public purpose, the City desires to grant non-exclusive licenses for the operation, management and maintenance of private lines within the City's conduit;

NOW, THEREFORE, in consideration of mutual covenants and agreements as stated herein, the City and Licensee agree as follows:

AGREEMENT

SECTION I - TERM OF LICENSE

The term of this License Agreement shall be for the period of five (5) years from October 1, 2017 through September 30, 2022, with automatic renewals upon the same terms as this Agreement, for additional five (5) year terms each, unless either Party notifies the other Party of its desire to terminate the Agreement upon written notice within ninety (90) days in advance of the expiration of the initial or any additional term.

SECTION II- PROPERTY LICENSE

The City agrees to permit Licensee to use a portion of the City's conduit system for the installation, maintenance and repair of cabling systems within the City's existing conduit system and within later constructed City conduit. The City grants Licensee the right of ingress and egress over municipal property to the extent necessary to install, repair, and maintain Licensee's lines.

The City will evaluate each Licensee request to install cable within City conduit to determine available space. The City's determination and approval may be withheld by the City for any reason and in the City's sole discretion.

Nothing in this Agreement shall be construed as requiring the City to construct any conduit anywhere in the City.

SECTION III- NONASSIGNABILITY

The City and Licensee agree that it is the purpose of this conduit agreement to permit the use of the conduit by Licensee, and that this License Agreement may not be assigned by Licensee to any other person or entity, except to any entity which Licensee controls, is controlled by or is under common control with Licensee, without the City's prior express written consent, which will not be unreasonably withheld.

SECTION IV – COMPENSATION

The fees for the use of the City's conduit shall be as defined in Exhibit A to this agreement and as may change from time to time, based on changes in the NYS PSC tariffs for Conduit Occupancy and/or unbundled dark fiber. Reference to NYS PSC Tariff Rates is made solely for the purpose of establishing rates to be paid to the City by the Licensee and for no other purpose whatsoever. Billing will occur on an annual basis, in advance. Payment of the annual fee shall be made within 45 days of invoicing.

SECTION V - LICENSEE'S DUTIES

A. Licensee shall be responsible for running its cable within the City's conduit. Upon termination of this Licensee Agreement, for any reason, Licensee shall remove all of its cable within sixty (60) days, and will promptly repair any damage to the City's facilities, or to facilities of other Licensees, caused in the process.

B. Licensee shall obtain any and all licenses or permits required by statute, ordinance, rule or regulation of the State, County and/or City before installing cable in the City's conduit, or performing any of the described at sub-paragraph "F" below, and shall maintain all licenses or permits in current status throughout the term of this Agreement.

C. Prior to installing cable in any section of the City's conduit, and throughout the term of this Franchise, Licensee shall submit a Conduit Access Form attached as Exhibit B to this License Agreement and allow the City up to 45 days to provide written permission therefore, which approval may be withheld by the City for any reason and in the City's sole discretion. Requests for maintenance and emergency repair should be made in advance of proposed work, but if advance notice is not practical under the circumstances, Licensee shall provide notice to City as soon as possible thereafter. A \$500 permit fee for the processing of installation requests will be assessed by the City. If the City is required to be on-site for any given request, including for maintenance or emergencies, an hourly rate of \$ 200.00 per hour will be assessed.

D. If any other person or entity is granted a City license or franchise for the use of the City's conduit, Licensee shall, as an express condition of this License Agreement, cooperate with the installation of additional cable and coordinate its work with all parties.

E. If Licensee, in exercising its privileges under this License Agreement, damages any of the City's facilities, or any facilities belonging to another licensee utilizing the City's conduit, Licensee shall immediately notify the City or such other licensee and shall proceed to effect immediate repairs to the satisfaction of the City Engineer or other licensee. Licensee shall, in the alternative, indemnify the City and any other licensee for any and all damages caused by Licensee to City facilities or to the facilities owned by such other licensee.

F. If Licensee performs any road cuts, sidewalk cuts, excavation, or any other above-ground or underground work in pursuit of exercising its privileges under this Franchise, Licensee shall proceed, upon completion of such work, to restore the affected area to a condition satisfactory to the City Engineer.

G. Licensee's obligations under subparagraphs E and F above shall be secured by a bond, for the term of this Agreement, in favor of the City of Watertown in sum of \$20,000.00, which bond must be in a form satisfactory to the City Attorney, before Licensee shall be permitted to commence installation of its cable. Any failure of the bonding company to make payment in the event of a breach of paragraphs E or F above shall result in the termination of this Franchise, pursuant to applicable law. The bond called for in this paragraph shall be a performance bond issued by an insurer authorized to do business in the State of New York.

SECTION VI- ADEQUACY OF CONDUIT

Licensee assumes responsibility for determining the condition of the conduit to be used by its employees, agents, contractors or subcontractors.

SECTION VII- MAINTENANCE

A. City agrees that it will keep its conduit, including any structural or capital repairs and improvements, in good repair during the term of this License Agreement at its own expense. The City will notify the Licensee should repairs need to be made to the conduit which may impact the Licensee's operation.

B. No alterations may be made by the Licensee to the City's facilities without the prior written consent of the City Manager, which consent may be withheld for any reason at the sole discretion of the City.

SECTION VIII – INSURANCE

Licensee agrees to furnish and maintain during the term of this License Agreement commercial general liability insurance, which covers bodily injury and property damage, in the

amount of \$500,000 per occurrence and \$1,000,000 in the aggregate. Licensee's policy of liability insurance shall name the City as an additional insured without restriction to vicarious liability issues only. Licensee shall provide the City with certificates of insurance reciting City's status as an additional insured on the policy or policies maintained by Licensee for this purpose and must be delivered to the City prior to Licensee's commencement of any installation of cable during the duration of this Agreement.

SECTION IX - HOLD HARMLESS

Licensee shall indemnify and hold the City harmless, including reimbursement for reasonable attorneys' fees, from and against any and all loss, claims, costs or expenses caused by the negligence, gross negligence or willful misconduct of Licensee, or any of its officers, agents, employees, guests, patrons or invitees under this Licensee Agreement. Coverage under the liability insurance in the type and amounts identified in Section VIII naming the City as an additional insured shall be sufficient for purposes of meeting Licensee's obligations under this paragraph. Such indemnity and hold harmless obligations shall not apply to the extent of City's negligence, gross negligence or intentional misconduct.

SECTION X – TERMINATION

This License Agreement may be terminated by the City, for cause, upon any of the following:

A. Violation by Licensee of any of the applicable laws and regulations of the State of New York, County of Jefferson, or City, including any failure to obtain permits for road work, cuts, sidewalk work, etc.

B. Licensee's failure to comply with any of the provisions of this License Agreement, and such noncompliance is not cured within a reasonable time which in no event shall exceed thirty (30) days from the date Licensee receives written notice of that noncompliance. If a cure is not possible within thirty (30) days, Licensee shall have a reasonable period to cure under the circumstances, provided that Licensee has commenced and is diligently pursuing a cure within the thirty (30) day period.

This franchise may be terminated by the Licensee, for cause, upon the City's failure to comply with any of the provisions of this License Agreement.

SECTION XI - NO RECOURSE

A. Licensee acknowledges and agrees that the conduit may be subject to being restricted or shut down, including down time for repairs, and Licensee agrees that it shall have no recourse against the City for consequential, special, or direct damages in the event the conduit is unavailable for use. The City shall be responsible to pay for repairs for any physical damage to Licensee's facilities that the City causes, unless any such damage was caused despite the City's compliance with "Dig Safely NY" procedures, in which case, the City is not responsible for such repairs.

B. Licensee shall have no claim against the City for any claims of consequential, special, or direct damages flowing from any service interruptions to Licensee's service caused by City.

SECTION XII - VENUE AND APPLICABLE LAW

A. The City and Licensee agree that the venue of any legal action arising from a claimed breach of this Franchise Agreement is in the Supreme Court, in and for the County of Jefferson, State of New York.

B. This agreement shall be construed in accordance with the laws of the State of New York.

SECTION XIII – MERGER AND SAVINGS CLAUSE

This agreement sets forth the agreement between the parties and each party acknowledges that there are no promises, agreements, conditions or understandings, either oral or written, express or implied, which are not set forth herein. The invalidity of any severable covenant, condition or provisions of this Agreement shall not serve to invalidate any other covenant, condition or provision of this Agreement, it being the intent of the parties to preserve so much of the terms of the Agreement as possible.

SECTION XIV – NOTICE AND APPROVALS

All notices required to be given under this franchise shall be in writing and shall be deemed to have been duly given on the date mailed if sent by certified mail, return receipt requested to:

City of Watertown:

City Manager
245 Washington Street
Watertown, New York 13601

Licensee:

Charter Communications
Director of Field Engineering
100 Firehouse Road
Utica, NY 13502

cc: Legal Notices:
Charter Communications
Legal Department-Operations
12405 Powerscourt Drive
St. Louis, MO 63131

IN WITNESS WHEREOF, the City and Licensee have caused this Licensee Agreement to be executed by the parties and is to be effective as of , 2017.

THE CITY OF WATERTOWN, NEW YORK

By: _____
Sharon Addison, City Manager

TIME WARNER CABLE NORTHEAST, LLC
By: Charter Communications, Inc., its Manager

Name: _____

Title: _____

Signature: _____

Ord No. 1

October 10, 2017

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Bond Ordinance Amendment – Waste Water Treatment Plant Bar Screens

Included in the Fiscal Year 2016-17 Capital Budget was the replacement of the bar screens at the Waste Water Treatment Plant at an estimated cost of \$900,000. City Council approved a bond ordinance in that amount on May 1, 2017. Earlier tonight City Council was presented two resolutions for the project totaling \$961,504. If the resolutions were approved, City Council needs to consider amending the bond ordinance to finance the project. The ultimate amount borrowed will be net of the NYS Environmental Facilities Corporation grant.

Henderson Brothers Contracting, Inc.	\$ 906,504
S&L Electric	55,000
GHD Consulting Services	72,000
Bonding fees and contingency	<u>66,496</u>
Total	<u><u>\$ 1,100,000</u></u>

ORDINANCE

Page 1 of 5

An Ordinance Amending the Ordinance Dated April 17, 2017, Authorizing the Issuance of \$900,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Replacement of Bar Screens at the City's Wastewater Treatment Plant, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount of bonds Authorized to \$1,100,000

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark. C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, in said City, on October 16, 2017, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Council Member _____, who moved its adoption, seconded by Council Member _____, to wit:

BOND ORDINANCE DATED OCTOBER 16, 2017.

WHEREAS, by ordinance dated April 17, 2017, the Council of the City of Watertown, Jefferson County, New York, authorized the issuance of \$900,000 bonds of said City to pay the cost of the replacement of bar screens at the City's Wastewater Treatment Plant, including incidental expenses in connection therewith, all in and for the City of Watertown, Jefferson County, New York, a specific object or purpose, at an estimated maximum cost of \$900,000, in and for the City of Watertown, Jefferson County, New York; and

WHEREAS, the Council now wishes increase the estimated maximum cost of the aforesaid specific object or purpose from \$900,000 to \$1,100,000, an increase of \$200,000 over that previously authorized, and to authorize the issuance of bonds sufficient to pay said estimated maximum cost; NOW, THEREFORE,

ORDINANCE

Page 2 of 5

An Ordinance Amending the Ordinance Dated April 17, 2017, Authorizing the Issuance of \$900,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Replacement of Bar Screens at the City's Wastewater Treatment Plant, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount of bonds Authorized to \$1,100,000

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark. C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York, as follows:

Section A. The title and Sections 1 and 2 of the ordinance of this Council dated and duly adopted April 17, 2017, authorizing the issuance of \$900,000 bonds to pay the cost of the replacement of bar screens at the City's Wastewater Treatment Plant, including incidental expenses in connection therewith, all in and for the City of Watertown, Jefferson County, New York, a specific object or purpose , at an estimated maximum cost of \$900,000, in and for the City of Watertown, Jefferson County, New York, are hereby amended, in part, to read as follows: "AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$1,100,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COSTS OF THE TO PAY COST OF THE REPLACEMENT OF BAR SCREENS AT THE CITY'S WASTEWATER TREATMENT PLANT, IN AND FOR SAID CITY."

....

"Section 1. For the specific object or purpose of paying the design and construction costs of the replacement of bar screens at the City's Wastewater Treatment Plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, there are hereby authorized to be issued \$1,100,000 bonds of said City pursuant to the provisions of the Local Finance Law.

"Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$1,100,000 and that the plan for the financing thereof is by the issuance of the \$1,100,000 bonds of said City authorized to be issued pursuant to this bond ordinance; provided, however, that the amount of bonds ultimately to be issued will be reduced by the amount of any State or Federal aid or any other revenue received by the City from other sources for such specific object or purpose .

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is thirty (30) years, pursuant to subdivision four of paragraph a of Section 11.00 of the Local Finance Law.

ORDINANCE

Page 3 of 5

An Ordinance Amending the Ordinance Dated April 17, 2017, Authorizing the Issuance of \$900,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Replacement of Bar Screens at the City's Wastewater Treatment Plant, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount of bonds Authorized to \$1,100,000

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark. C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Section B. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section C. Upon this ordinance taking effect, the same shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section D. This resolution is effective immediately.

Unanimous consent moved by Council Member _____,
 seconded by Council Member _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____

ORDINANCE

Page 4 of 5

An Ordinance Amending the Ordinance
Dated April 17, 2017, Authorizing the
Issuance of \$900,000 Bonds of the
City of Watertown, Jefferson County,
New York, to Pay the Cost of the
Replacement of Bar Screens at the
City's Wastewater Treatment Plant,
in and for Said City, to Increase the
Estimated Maximum Cost Thereof and the
Amount of bonds Authorized to \$1,100,000

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark. C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

The ordinance was thereupon declared duly adopted.

* * *

APPROVED BY THE MAYOR

_____, 2017
Mayor

STATE OF NEW YORK)
) ss.:
COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO
HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of
said City, including the ordinance contained therein, held on October 16, 2017, with the original
thereof on file in my office, and that the same is a true and correct transcript therefrom and of the
whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open
Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public
notice of the time and place of said meeting to be given to the following newspapers and/or other
news media as follows:

Newspaper and/or Other News Media Date Given

Regular meeting of the City Council held in accordance with Section 14-1 of the
Municipal Code

ORDINANCE

Page 5 of 5

An Ordinance Amending the Ordinance Dated April 17, 2017, Authorizing the Issuance of \$900,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Replacement of Bar Screens at the City's Wastewater Treatment Plant, in and for Said City, to Increase the Estimated Maximum Cost Thereof and the Amount of bonds Authorized to \$1,100,000

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark. C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Noticed Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on October _____, 2017.

 City Clerk
 (CORPORATE SEAL)

Seconded by

October 4, 2017

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: SPCA Property on Eastern Boulevard

Following the September 5, 2017 City Council Meeting where it was decided to pursue ownership of the SPCA property located on Eastern Boulevard and bordering the City's source water supply, I contacted SPCA Board President, Beth Augustus, to express interest in the property. Ms. Augustus advised me to submit a letter to the SPCA Board Members so the interest could be discussed during their meeting scheduled for September 19, 2017. In a letter to the SPCA Board Members, dated September 11, 2017, I expressed "The location of the property and the fact that it borders the City's drinking water supply make it very attractive for the City to further protect its source water supply."

On October 4, 2017, I contacted Ms. Augustus to obtain a status of the outcome of the meeting, and she shared that the Board welcomed the City's interest and would entertain an offer from the City.

The parcel on the east side of NYS Route 3 is 5.15 acres in size. With the intent that the City would procure this property to protect its source water supply for more than 50,000 customers, I request Council's guidance in the manner they wish to proceed in further discussing the potential purchase.

October 3, 2017

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Tax sale certificate assignment request – 262 Moulton Street

The City has been approached by Hamlet and Tyna Dubois, 258 Moulton Street, requesting to be assigned the City's tax sale certificate for 262 Moulton Street. The tax sale certificate was acquired by the City as the default bidder from the tax sale certificate auction held on June 24, 2016. They are aware that they may not make any physical changes to the property until a tax deed is issued at the end of the two year redemption period. The current redemption price of the certificate is \$2,339.88.

The owner of record for 262 Moulton Street is Riley Polan who passed away on February 14, 2015.

If City Council is agreeable to the assignment of the City's tax sale certificate a resolution will be prepared for the November 6th agenda.



262 and 258 Moulton Street

September 28, 2017

Tyna Dubois
258 Moulton Street
Watertown, NY 13601

Mr. James E. Mills
City Comptroller
Suite 203, City Hall
245 Washington Street
Watertown, NY 13601

RE: 262 Moulton Street Tax Sale Certificate

Dear Mr. Mills,

My name is Tyna Dubois, and I currently reside at 258 Moulton Street with my husband and daughter. I am writing in regards to the property at 262 Moulton Street which is located beside my house. My husband and I are interested in purchasing the tax sale certificate from the city of Watertown. The property has been vacant for over a year and is deteriorating more with each passing season. The previous owner's neglect has left the house in disrepair and is inhabitable. The property has over grown bushes and lawn, and the entire place and is an eyesore in our community.

If we are able to acquire the property we plan to demolish the structure. Once the house is removed we will be able to increase our lot size so our daughter will have more room to play outside. The demolition of the house will benefit the overall community, as well as give our family room to grow.

Thank you for your consideration in this matter.

Sincerely,


Tyna Dubois